

GOOD SHEPHERD LUTHERAN CHURCH

12-20-2016

COUNCIL MEMBERS PRESENT

Steve Madler – President
Kathy Torske – Vice President
Derrick Fehr – Secretary
Karma Anderson

Bruce Ellison
Larry Fuller
Curtis Jabs

COUNCIL MEMBERS ABSENT

Megan Anderson
Royce Schultz

OTHERS ATTENDING

Pastor Craig Schweitzer – Senior Pastor
Pastor Pam Power – Associate Pastor of Congregational Life & Pastoral Care
Pastor Bob Caranicas – Associate Pastor of Youth and Family Ministries
Melanie Nicklos- Parish Administrator
Michelle Fischer – Executive Assistant Office Manager
Rev. Lisa Ahlness – Western ND Synod

- 1) The meeting was called to order by Council President, Steve Madler.
- 2) Opening prayer was led by Pastor Bob.
- 3) Approval of Consent Agenda
 - a) Approval of Minutes
 - b) Monthly Financial Report
 - c) Human Resources Committee – No Report
 - d) Finance Committee Report- No Report
 - e) Endowment Council Report-No Report
 - f) Benevolence Committee Report – No Report
 - g) Audit Committee Report – No Report
 - h) Staff Report
 - i) Pastor’s Report

Motion to approve the consent agenda (Torske/Jabs, unanimous) motion carried.

- 4) Devotions & Bible Study
Led by Pastor Craig

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5) Old Business

a) Council Goal #5 – Review of GSLC’s Constitution and by-laws.

Steve Madler reported. There are changes to Good Shepherd’s constitution that are necessary in lieu of the 2013 and 2016 ELCA Churchwide Assembly. In 2017, council will form a task force to review these changes and make the preparations necessary for the congregation to approve them at the 2018 Annual Meeting. Additional changes to the constitution have been presented to council by the Endowment Council. A motion was made to present the recommended changes for the Endowment portion of Good Shepherd’s constitution for review and approval at the 2017 Annual Meeting. (Fuller/Ellison, unanimous) motion carried. Copies of the proposed changes will be available for congregational review beginning the weekend of Dec. 24th.

b) Council Goal #8 – Safety/emergency plan for building, staff, church school and congregation. A recommendation was to post news of openings for a committee. Council will need to continue to focus on this goal for the coming year, before renewal of the insurance in late spring. Discussion followed.

6) New Business

a) Rev. Lisa Ahlness – Western ND Synod

Rev. Lisa Ahlness, Assistant to the Bishop, attended to share information on where our mission support dollars are used by the church and to give thanks for Good Shepherd’s ongoing support and focus on benevolence beyond the walls of the church. This was one of Rev. Ahlness’ last meetings as part of synod staff. She begins a new call as pastor of Lutheran Church of the Cross in the near year.

b) 2017 Benevolence

Pastor Craig reported. Benevolence will remain at 14% in the 2017 Ministry Financial Plan. Pastor Craig shared information on funding to mission support along with the wide variety of ministries we support directly through benevolence. Discussion followed.

c) Annual Meeting Dates

Steve Madler reported. The 22nd of January at 12:15pm was proposed as the date for the annual meeting. Discussion followed. A motion was made to hold the meeting at said date and time. (Fuller/Fehr, unanimous) motion carried.

d) Council Retreat Date

Steve Madler Reported. The dates of February 3 and 4th was set for the council retreat.

e) New Council Members.

Steve Madler Reported. At this time there are 10 names being lifted up. The Nominating Committee will begin contacting these individuals to determine whether or not they are willing to let their name be

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presented to the congregation for consideration at the Annual Meeting. After these contacts have been made, the Nominating Committee will report back to the entire council for approval.

f) Current Insurance Policy vs. Proposed Policy

Melanie Nicklos Reported. A spreadsheet was presented reflecting our current insurance portfolio and proposed additions in the future. Discussion followed. A decision regarding insurance coverage for Good Shepherd will need to be made during the first half of 2017.

g) Input from Bishop Mark event

Steve Madler Reported. Our mission is to not take a stance or take sides regarding the ongoing Standing Rock Protest. Discussion followed. Council has decided to draft a letter to ELCA Presiding Bishop Elizabeth Eaton in response to her November statement regarding the protests. Derrick Fehr and Curtis Jabs will work on drafting a letter. All members of council will participate as needed and all members will sign the letter once it is approved.

7) Other Business

No other business presented.

8) Questions from the Floor

No questions from the floor.

9) Closing Prayer

Pastor Pam led us in closing prayer.

Respectfully submitted,

Michelle Fischer, Executive Assistant Office Manager

Good Shepherd Lutheran Church

4th Quarter - 2016 Financial Summary

For the Period of October - December

General Operating Fund					2016 Budget \$ 1,448,000	2015 Budget \$ 1,400,000
	Oct (5 weeks)	Nov (4 weeks)	Dec (4 weeks)	November 2016 YTD	November 2015 YTD	
Revenues						
General Offering	104,692.00	88,599.00		987,511.78	975,379.71	
Holiday/Benevolence - (not budgeted for)		2,042.00		48,820.61	48,274.28	
Interest	6.79	950.29		23,853.54	57.17	
Loose Offering	10,049.43	7,845.86		74,827.53	76,284.25	
Total	114,748.22	99,437.15	-	1,135,013.46	1,099,995.41	
Monthly Budgeted Income	137,900	161,100		1,271,200.00	1,234,003	
% of Monthly Budget Received - does not include Holiday/Benevolence	83.2%	60.5%		85.4%	85.2%	
Expenses						
Youth Ministry	7,687.83	7,932.93		46,960.91	32,389.42	
Congregational Life	310.11	961.90		5,198.53	5,651.00	
Music and Worship	2,203.79	443.81		8,086.79	8,393.89	
Support Ministries						
Compensation	69,114.90	67,919.63		740,949.68	752,130.57	
Property Management	17,361.20	12,127.53		160,922.15	151,142.49	
Mortgage Payment - Interest	1,778.14	1,822.98		24,411.50	25,974.84	
Mortgage Payment - Principal	4,454.86	4,410.02		44,151.50	36,355.16	
Support Miscellaneous	366.12	1,122.20		10,918.30	13,260.77	
Mission/Outreach/Benevolence	9,746.56	9,949.45		129,259.45	111,348.97	
Total	113,023.51	106,690.45	-	1,170,858.81	1,136,647.11	
Monthly Budgeted Expenses	120,760.50	119,986.50		1,292,795.50	1,253,903.83	
% of Monthly Budget Expended	93.6%	88.9%		90.6%	90.6%	
Total - Over (Under)	1,724.71	(7,253.30)	-	(35,845.35)	(36,651.70)	

Mortgage			
Principal Balance	553,844.35	549,434.33	

Dedicated/Non-Budgeted				
	Oct	Nov	Dec	YTD Total
Revenues				
Restricted-Designated/Non-Budgeted				
Restricted	8,488.57	5,348.04		81,138.42
Designated	4,127.82	3,849.34		80,947.59
Total	12,616.39	9,197.38	-	162,086.01
Expenses				
Restricted-Designated/Non-Budgeted				
Restricted	2,436.07	2,099.04		61,010.03
Designated	3,790.67	223.12		52,671.48
Total	6,226.74	2,322.16	-	113,681.51
Total - Over (Under)	6,389.65	6,875.22	-	48,404.50

Fund Account Balances				
	Oct	Nov	Dec	
Designated/Restricted Funds				
Property & Equipment Replacement - Savings & Certificates of Deposit	130,211.32	130,211.32		
For Unexpected Expenses - Savings & Certificates of Deposit	100,000.00	100,000.00		
Dedicated Funds - Savings	97,236.18	105,180.94		
Demand Investment Youth Ministry	104.10	104.14		
Un-Restricted/Designated Funds				
Savings & Certificates of Deposit & Money Funds	15,057.76	16,003.25		
Checking Account as per Balance Sheet	8,651.07	1,091.20		
Petty Cash as per Balance Sheet	100.00	100.00		
Total	351,360.43	352,690.85	-	

Endowment Fund				
	Oct	Nov	Dec	YTD Total
Checking Account as per Balance Sheet	11,411.96	11,912.96		
Savings	18,093.73	19,465.17		
Money Funds	11,982.30	12,270.08		
Mutual Funds/Stock	701,818.60	717,207.98		
Certificates of Deposit	120,000.00	120,000.00		
Total	863,306.59	880,856.19	-	
Grants Issued - Endowment				10,100.00
Grants Issued - Dedicated Endowment		999.00		11,004.00
Memorial Funds Issued	6,228.84	189.04		7,900.25
Total				29,004.25

Good Shepherd Lutheran Church

4th Quarter - 2016 Dedicated/Non-Budgeted Income & Expense Summary
For the Period of October - December

						Class Balances - 2016 (Income minus Expense)
Income		Oct	Nov	Dec	Total	
Class #	Class Name					
1043	TR General Memorials	1,560.00	360.00		6,520.00	(1) 220.00
1310	D Church School	605.55	736.16		6,553.36	3,739.42
	TR Church School		60.00		1,560.00	60.00
1315	D Confirmation	326.06	198.45		3,434.10	1,139.43
	TR Confirmation				-	-
1360	TR Quilters	20.00	20.00		220.00	220.00
1380	D Youth	1,482.48	308.00		45,214.59	17,074.93
1420	D Grief Ministries				34.50	34.50
1460	D Parish Health/Parish Nursing				-	(25.00)
1470	TR Stephen Ministries				25.00	(9.50)
1530	TR Flower Fund		32.00		212.00	(394.21)
1560	TR Blue Paraments				-	-
1561	TR Purple Paraments				-	-
1562	TR Red Paraments				-	-
1570	TR Sounds of Good Shepherd				-	-
1599	D Special Gifts - Music & Worship				150.00	150.00
	TR Special Gifts - Music & Worship	1,000.00			2,030.00	2,030.00
1601	TR Accelerated Principal Reduction	4,180.00	3,530.00		34,978.00	15,320.00
1608	D Building Use	1,628.73	2,403.73		20,802.80	5,360.24
	TR Building Use				4,847.50	4,847.50
1622	TR Golf Tournament				-	-
1711	TR Good Samaritan				-	-
1760	D Special Gifts - Pastoral				896.24	736.24
	TR Special Gifts - Pastoral - Bible Study	139.69			632.79	227.62
1788	TR Bibles	90.00	70.00		535.00	100.66
1800	D Miscellaneous	85.00	203.00		3,862.00	66.35
	TR Miscellaneous	1,498.88	1,276.04		28,060.63	(56.63)
1900	TR Strikepoint/Handbells				1,517.50	(2,437.05)
	Temporarily Restricted Total	8,488.57	5,348.04	-	81,138.42	
	Designated Total	4,127.82	3,849.34	-	80,947.59	
	Grand Total	12,616.39	9,197.38	-	162,086.01	48,404.50

						Class Balances - 2016 (Income minus Expense)
Expenses		Oct	Nov	Dec	Total	
Class #	Class Name					
1043	TR General Memorials	170.00	1,560.00		6,300.00	(1) 2813.94
1310	D Church School	982.94			1,500.00	
	TR Church School				-	
1315	D Confirmation		154.12		2,294.67	
	TR Confirmation				-	
1360	TR Quilters				-	
1380	D Youth	1,732.93			28,139.66	
1420	D Grief Ministries				-	
1460	D Parish Health/Parish Nursing				25.00	
1470	TR Stephen Ministries				34.50	
1530	TR Flower Fund				606.21	
1560	TR Blue Paraments				-	
1561	TR Purple Paraments				-	
1562	TR Red Paraments				-	
1570	TR Sounds of Good Shepherd				-	
1599	D Special Gifts - Music & Worship				-	
	TR Special Gifts - Music & Worship				-	
1601	TR Accelerated Principal Reduction				19,658.00	
1608	D Building Use	934.30	69.00		15,442.56	
	TR Building Use				-	
1622	TR Golf Tournament				-	
1711	TR Good Samaritan				-	
1760	D Special Gifts - Pastoral				160.00	
	TR Special Gifts - Pastoral - Bible Study	129.02			405.17	
1788	TR Bibles				434.34	
1800	D Miscellaneous	140.50			3,795.65	
	TR Miscellaneous	2,043.55	539.04		28,117.26	
1900	TR Strikepoint/Handbells	93.50			3,954.55	
	Temporarily Restricted Total	2,436.07	2,099.04	-	61,010.03	
	Designated Total	3,790.67	223.12	-	52,671.48	
	Grand Total	6,226.74	2,322.16	-	113,681.51	
Total - Over (Under)		6,389.65	6,875.22	-	48,404.50	

D = Designated

TR = Temporarily - Restricted

Note: Accounts that appear over-drawn are due to funds raised in 2008 thru 2015 and spent in 2016.

(1) General Memorials moved to Endowment Fund at the end of each month.

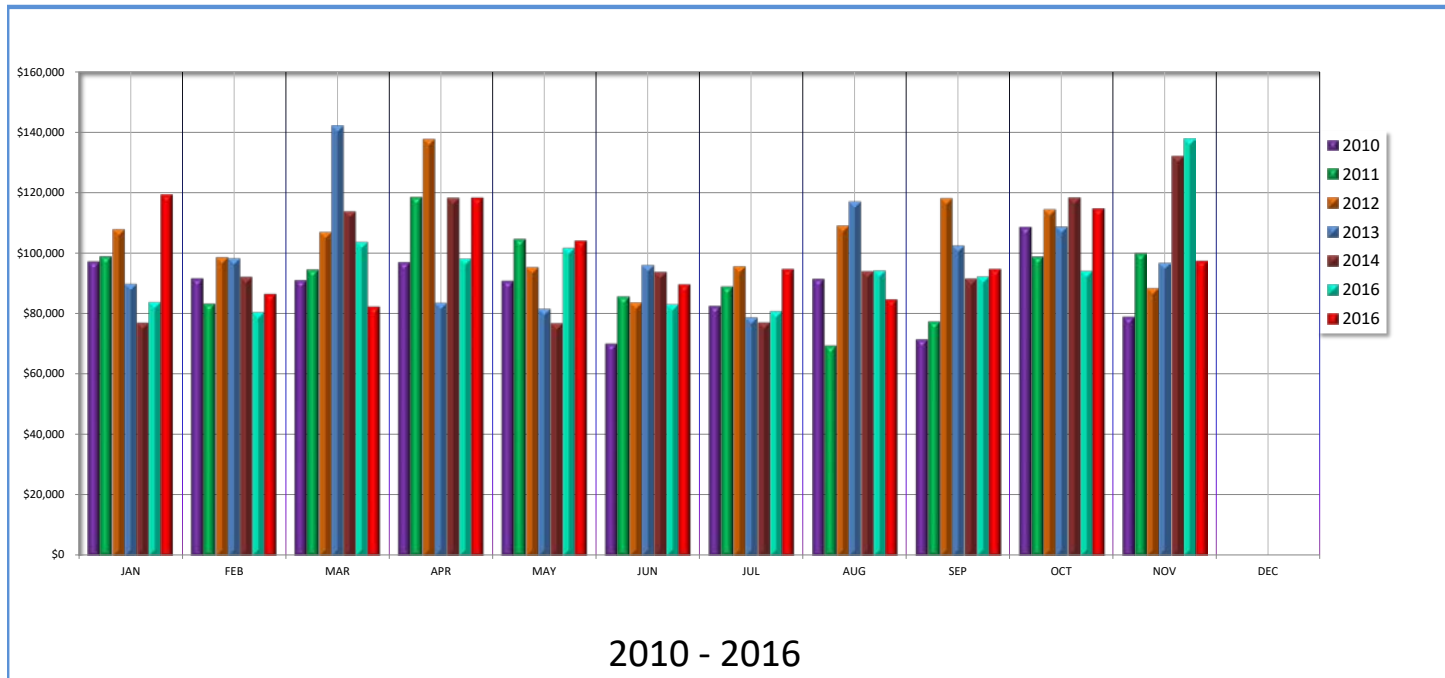
Consolidated Balance Sheet
Good Shepherd Lutheran Church - Fund Accounts
As of November 30, 2016

	General Fund Un-Restricted	Dedicated Funds Designated Temp-Restricted	Endowment Fund Designated Temp-Restricted Perm-Restricted	All Funds
Assets				
Cash and Equivalents	\$ 1,191.20		\$ 11,912.96	\$ 13,104.16
Savings and Securities - Un-Restricted				
Savings - Un-Restricted - GF	16,003.25			16,003.25
Savings and Securities - Designated/Restricted				
Savings - Property/Equip Replacement - GF	33,991.81			33,991.81
Certificates of Deposit - Property/Equip Replacement - GF	79,000.00			79,000.00
Securities - Property/Equip Replacement - GF	17,219.51			17,219.51
Savings - Reserve (unexpected expenses) - GF	29,000.00			29,000.00
Certificates of Deposit - Reserve (unexpected expenses) - GF	71,000.00			71,000.00
Savings and Securities - Designated/Restricted				
Savings		105,180.94	19,465.17	124,646.11
Demand Investment Youth Ministry - MIF		104.14		104.14
Certificates of Deposit			120,000.00	120,000.00
Securities			729,478.06	729,478.06
Interfund Receivables				
Due from General Fund		117.42		117.42
Due from Dedicated Fund				0.00
Other Current Assets				
Prepaid Insurance & Other Prepaid Expenses	7,404.00			7,404.00
Property and Equipment, net	2,549,214.56			2,549,214.56
Total Assets	\$ 2,804,024.33	\$ 105,402.50	\$ 880,856.19	\$ 3,790,283.02
Liabilities				
Payroll Liabilities	\$ 478.30			\$ 478.30
Other Current Liabilities				
Mortgage/Note Payable	549,434.33			549,434.33
Total Current Liabilities	549,912.63			549,912.63
Interfund Payables				
Due to Dedicated Fund	117.42			117.42
Due to General Fund				0.00
Net Assets				
Un-Restricted				
Un-Designated	24,002.73			24,002.73
Capital Investment in Property & Equipment	1,999,780.23			1,999,780.23
Designated				
Property & Equipment Replacement	130,211.32			130,211.32
Reserve - Unexpected Expenses	100,000.00			100,000.00
Dedicated Funds		65,448.73	7,410.31	72,859.04
Temporarily Restricted		39,953.77	499,609.78	539,563.55
Permanently Restricted - Endowment			373,836.10	373,836.10
Total Net Assets	2,253,994.28	105,402.50	880,856.19	3,240,252.97
Total Liabilities and Net Assets	\$ 2,804,024.33	\$ 105,402.50	\$ 880,856.19	\$ 3,790,283.02

ACTUAL RECEIPTS ANALYSIS 2010 - 2016 YTD

Actual Receipts 2010 - 2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ACTUAL TOTAL	BUDGET	VARIANCE
2010	\$97,219	\$91,660	\$91,067	\$96,994	\$90,869	\$70,194	\$82,582	\$91,531	\$71,556	\$108,582	\$79,030		\$971,282	\$1,228,000	(\$256,718)
2011	\$99,044	\$83,361	\$94,655	\$118,664	\$104,770	\$85,716	\$88,998	\$69,474	\$77,458	\$98,926	\$99,963		\$1,021,030	\$1,090,000	(\$68,970)
2012	\$108,075	\$98,889	\$107,147	\$137,801	\$95,597	\$83,980	\$95,915	\$109,304	\$118,316	\$114,606	\$88,739		\$1,158,370	\$1,360,217	(\$201,847)
2013	\$89,833	\$98,305	\$142,201	\$83,512	\$81,533	\$96,035	\$78,696	\$117,049	\$102,458	\$108,725	\$96,764		\$1,095,110	\$1,400,000	(\$304,890)
2014	\$77,156	\$92,356	\$113,997	\$118,447	\$76,984	\$93,951	\$77,233	\$94,219	\$91,758	\$118,569	\$132,258		\$1,086,929	\$1,400,000	(\$313,071)
2015	\$83,994	\$80,640	\$103,797	\$98,272	\$101,798	\$83,251	\$80,979	\$94,419	\$92,398	\$94,260	\$137,913		\$1,051,721	\$1,400,000	(\$348,279)
2016	\$119,276	\$86,459	\$82,282	\$118,287	\$104,049	\$89,603	\$94,685	\$84,699	\$94,709	\$114,748	\$97,395		\$1,086,193	\$1,448,000	(\$361,807)
2015 - Holiday Offerings not budgeted for.	\$0	\$10,924	\$12,544	\$21,587	\$0	\$0	\$0	\$0	\$0	\$0	\$3,220		\$48,274		
2016 - Holiday Offerings not budgeted for.	\$0	\$12,909	\$33,870	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,042		\$48,821		

2012 - Includes Capital Campaign (Forward in Faith)



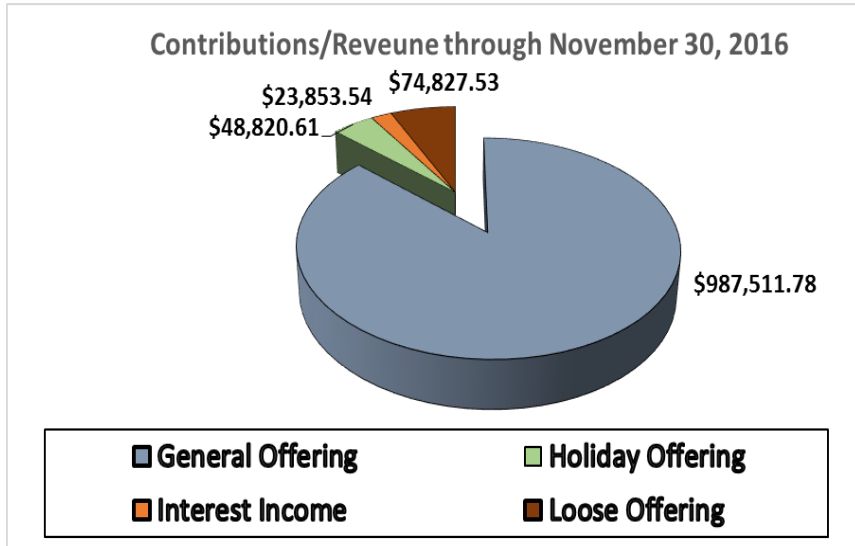
GOOD SHEPHERD LUTHERAN CHURCH

BENEVOLENCE WORKSHEET

November 30, 2016

	ANNUAL BUDGET	ANNUAL BUDGET % OF TOTAL	JAN PAYMENTS	FEB PAYMENTS	MAR PAYMENTS	APRIL PAYMENTS	MAY PAYMENTS	JUNE PAYMENTS	JULY PAYMENTS	AUG PAYMENTS	SEPT PAYMENTS	OCT PAYMENTS	NOV PAYMENTS	DEC PAYMENTS	YTD PAYMENTS	
MONTHLY																recalc**
WESTERN ND SYNOD - ELCA CHURCHWIDE	98,320	6.79%	8,099	6,747	7,887	8,032	7,065	6,084	6,479	5,751	6,381	7,791	6,752		77,068	6.79%
LUTHERN SOCIAL SERVICES	19,695	1.36%	1,622	1,352	1,580	1,609	1,415	1,219	1,298	1,152	1,278	1,561	1,352		15,438	1.36%
QUARTERLY																
AARC	3,000	0.21%			694			646			568				1,908	0.17%
AID INC	3,000	0.21%			694			646			568				1,908	0.17%
BISMARCK MEALS ON WHEELS	1,800	0.12%			416			388			341				1,145	0.10%
RUTH MEIERS HOSPITALITY HOUSE	3,000	0.21%			694			646			568				1,908	0.17%
WELCOME HOUSE	3,000	0.21%			694			646			568				1,908	0.17%
BIG BROTHER/BIG SISTER	800	0.06%			185			172			151				509	0.04%
CAMP OF THE CROSS	10,000	0.69%			2,312			2,154			1,893				6,359	0.56%
CHARLES HALL YOUTH SERVICES	1,000	0.07%			231			215			189				636	0.06%
HEART RIVER BRIDGES OF HOPE (ND YCC)	1,400	0.10%			324			302			265				890	0.08%
MENTAL HEALTH AMERICA OF ND	1,000	0.07%			231			215			189				636	0.06%
GODS CHILD PROJECT	1,000	0.07%			231			215			189				636	0.06%
ELCA GIFT PROCESSING CTR - MKHABELA - CAR	3,500	0.24%			809			754			663				2,226	0.20%
SALVADORAN LUTHERAN SYNOD - CRISTO REY	5,000	0.35%			1,156			1,077			946				3,180	0.28%
AS REQUESTED																
BANQUET MINISTRY	2,400	0.17%				413	266	848				237	565		2,329	0.21%
CAMPERSHIPS	800	0.06%													0	0.00%
COLLEGE SCHOLARSHIPS	1,000	0.07%					1,000								1,000	0.09%
GOOD SAMARITAN	1,800	0.12%		233	61	120	200		129	163	220	102	164		1,394	0.12%
SEMINARY SCHOLARSHIP	4,000	0.28%			1,000				1,000		1,000				3,000	0.26%
OTHER																
DISCRETIONARY	37,205	2.57%											1,000		1,000	0.09%
TOTALS	202,720	14.00%	9,721	8,332	19,198	10,174	9,946	16,230	8,906	7,066	15,977	9,691	9,834	0	125,076	11.02%
Monthly Income - General Fund			119,276	99,368	116,152	118,287	104,049	89,603	94,685	84,699	94,709	114,748	99,437		1,135,013	
*YTD ACTUAL INCOME			119,276	218,643	334,795	453,082	557,132	646,735	741,420	826,119	920,828	1,035,576	1,135,013		6,988,618	
%YTD - Actual Income to Budget Income			108.3%	102.7%	94.2%	98.3%	98.4%	98.0%	97.3%	95.4%	94.7%	93.3%	89.3%			
2016 MONTHLY INCOME BUDGETED	1,448,000		110,100	102,700	142,600	105,600	105,400	93,400	102,300	104,200	105,900	137,900	161,100		1,271,200	
2016 YTD INCOME BUDGETED													1,271,200			

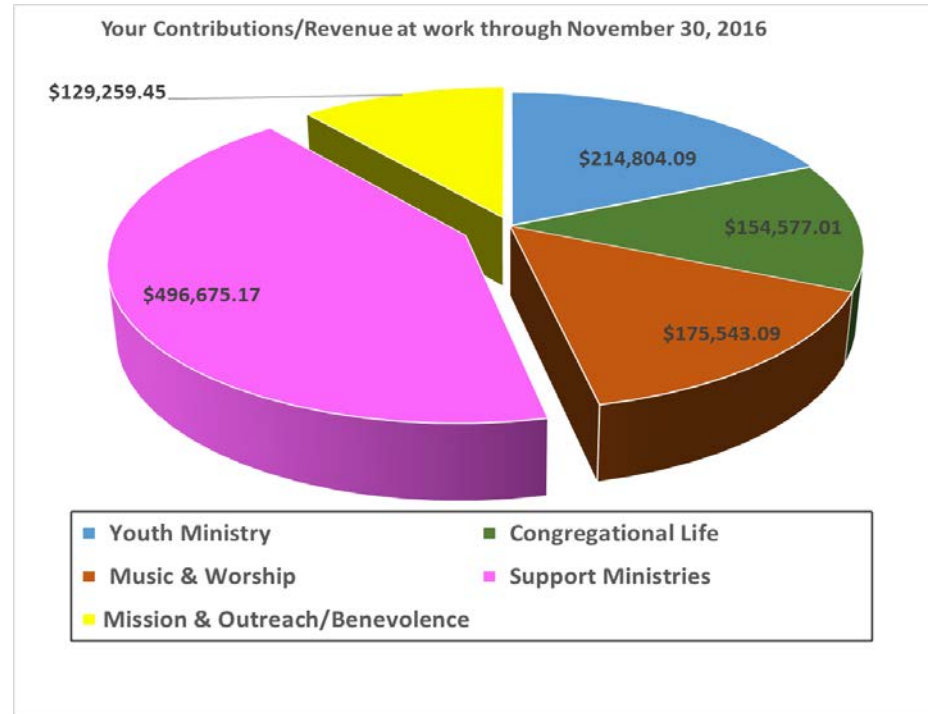
Making Ministry Possible with your Financial Gifts



YTD Budgeted Contributions/Revenue:	\$ 1,271,200.00
YTD Actual Contributions/Revenue:	<u>1,086,192.85</u>
Difference between Budgeted & Actual:	-185,007.15
Holiday Offerings not budgeted for:	48,820.61
Total YTD Actual Contributions/Revenue:	\$ 1,135,013.46

Thank you for supporting Good Shepherd Ministries!

A complete financial report is attached to the monthly Council minutes; located in the information carousels or on the Good Shepherd website.



YTD Budgeted Expenses:	\$ 1,292,795.50
YTD Actual Expenses:	<u>1,170,858.81</u>
Difference between Budgeted & Actual Expenses:	-\$121,936.69

YTD Actual Contributions/Revenue \$1,135,013.46 and YTD Actual Expenses \$1,170,828.81 = Net:

-\$35,845.35