

GOOD SHEPHERD LUTHERAN CHURCH

09/19/2017

COUNCIL MEMBERS PRESENT

Kathy Torske – President
Derrick Fehr
Megan Anderson

Wendy Berg
Joel Just
Claudia Kuball

COUNCIL MEMBERS ABSENT

Royce Schultze – Vice President
Curtis Jabs
Bruce Ellison

OTHERS ATTENDING

Pastor Craig Schweitzer – Senior Pastor
Pastor Pam Power – Associate Pastor of Congregational Life & Pastoral Care
Pastor Bob Caranicas – Pastor of Youth and Family Ministries
Melanie Nicklos - Parish Administrator
Annette Bjornstad-Executive Assistant Office Manager
Peder Gulleeson – Director of Music and Worship
Bishop Mark Narum

- 1) The meeting was called to order by Council President, Kathy Torske.
- 2) Opening prayer was led by Pastor Pam.
- 3) Approval of Consent Agenda
 - a) Approval of Minutes
 - b) Monthly Financial Report
 - c) Human Resources Committee – Report
 - d) Finance Committee Report- No Report
 - e) Endowment Council Report- Report (Moved to 6C)
 - f) Holistic Stewardship Committee – Report
 - g) Audit Committee Report – No Report
 - h) Safety and Security Committee – No Report
 - i) Staff Report
 - j) Pastor’s Report

Motion to approve the consent agenda (Berg/Fehr, unanimous)

- 4) Devotions & Bible Study led by Pastor Craig.
- 5) Old Business
 - a) Council Goal #1 – Holistic Stewardship Committee
Pastor Craig reported that the committee is in the process of brainstorming and they are doing really well.
 - b) Council Goal #2 – Electronic Giving
Pastor Craig reported that electronic giving continues to grow here at Good Shepherd. We want the congregation to be aware of all of the different ways that they are able to give to the church. Simply Giving

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and other forms of electronic giving will be highlighted in the financial section of the newsletter going forward.

c) Council Goal #3 – Constitution & By-Law Review

Kathy reported. Kathy will be touching base with Dale Sandstrom regarding the review of the by-laws. They are hoping to have the updated constitution available to the Council for review no later than the November meeting.

d) Council Goal #4 – Safety & Security Plan – No report

e) Council Goal #5 – Long Term Expansion & Growth Plan

Wendy reported. The Facility Analysis and Improvement Plan was included in the Council packet. Also included in the packet was a rough draft of the Facility Improvement Plan Interview Questionnaire/Survey. The survey could be completed by pastors, staff and strategic partners in the next month.

f) Council Goal #6 – Campus Ministry

Pastor Craig reported. Included in the Council packet was the Minutes from the September meeting. In attendance was 12 individuals representing 6 congregations in our area.

6) New Business

a) Ministry Review – Music and Worship

Peder reported how the music team is sharing the shepherd's love through music.

b) Synod Ministry Opportunity

Bishop Narum reported on Selvaraj Periannan, a former Catholic priest, who is currently a seminary student candidate for ordination in the ELCA. The Synod Council and Candidacy Committee are looking for a church to host Selvaraj in a 2-year internship. Kathy will set up a special meeting with all Council members to interview Selvaraj and see if he would be a good fit with Good Shepherd. The Council agreed it could be a good opportunity for the congregation but the financial commitment to the congregation may be a challenge.

c) Luther 500 Worship Endowment Grant.

- An addendum was brought to Council to add an additional \$2,500 to the concrete grant for the north side of the church. This was previously approved via email vote by the Endowment Council. Motion to ratify the approval of the grant request. (Berg/Fehr, unanimous)
- Grant submitted by the Reformation 500 Committee. The grant would be for a \$5,000 sponsorship for the Reformation 500 event being held at the Bismarck Event Center the end of October. Motion to ratify the approval of the grant request. (Kuball/Berg, unanimous)

d) Reporting Abuse Policy

Melanie reported on the Reporting Abuse policy that has been developed for Good Shepherd by the Human Resource Committee. The abuse policy was included in the Council packets. Motion to approve the Reporting Abuse policy as written. (Torske/Fehr, unanimous)

e) Portico Renewal for 2018.

Melanie reported that the Portico insurance rates will be increasing by 5% for the 2018 year. Motion to approve keeping Portico insurance for pastors and full-time staff in 2018. (Berg/Torske, unanimous)

f) 2017 Fall Stewardship Worship Series

Attached with the Council packet is Live Generously: Take Hold of the Life That Really is Life. A change that Good Shepherd will be implementing this year will be the addition of commitment cards for the youth.

g) Embracing Stewardship Event

Pastor Craig will be going to this event being held in Minot on October 14, 2017. A couple of people from the Holistic Stewardship Committee will also be attending. Others interested are asked to contact Pastor Craig by October 1, 2017.

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h) Missouri Slope Annual Meeting Delegates

Pastor Craig lifted up that he has 4 people interested in being a delegate for the Missouri Slope Annual Meeting. Sheryl Zaun, Don Thompson, Duane Bergeson, Pastor Craig, and Marcene Thvedt will serve as delegates. He also reported that the former north campus of Good Shepherd has officially been sold to Missouri Slope Lutheran Care Center and they will be opening up a second campus in the next few years.

i) Senior Pastor Annual Review

The Senior Pastor's annual review will be coming up in October.

7) Other Business:

None

8) Questions from the Floor:

None

9) Closing Prayer led by Pastor Bob.

Respectfully submitted,

Annette Bjornstad

Executive Assistant/Office Manager

Good Shepherd Lutheran Church

3rd Quarter - 2017 Financial Summary

For the Period of July - September

General Operating Fund				2017 Budget \$ 1,460,000	2016 Budget \$ 1,448,000
	Jul (5 weeks)	Aug (4 weeks)	Sep (4 weeks)	August 2017 YTD	August 2016 YTD
Revenues					
General Offering	87,725.00	91,182.00		727,800.07	706,039.78
Holiday/Benevolence - (not budgeted for)	0	0	0	50,936.18	46,778.61
Interest	9.58	960.63		2,902.41	22,889.44
Loose Offering	7,498.22	5,978.37		67,105.08	50,411.25
Total	95,232.80	98,121.00	-	848,743.74	826,119.08
Monthly Budgeted Income	111,252	99,192		889,495.00	866,300
% of Monthly Budget Received - does not include Holiday/Benevolence	85.6%	98.9%		89.7%	90.0%
Expenses					
Youth Ministry	1,693.93	2,214.67		21,171.43	29,280.34
Congregational Life	532.05	646.68		4,206.13	3,722.24
Music and Worship	1,151.00	667.52		7,576.96	5,404.21
Support Ministries					
Compensation	72,034.15	67,173.87		566,390.82	534,217.38
Property Management	9,234.65	12,987.63		114,766.36	119,313.85
Mortgage Payment - Interest	1,624.10	1,669.95		13,397.60	18,646.19
Mortgage Payment - Principal	2,438.21	2,392.36		19,100.88	31,217.81
Support Miscellaneous	1,063.89	1,251.44		5,659.11	7,876.33
Mission/Outreach/Benevolence	9,586.57	9,754.99		94,403.59	93,175.52
Total	99,358.55	98,759.11	-	846,672.88	842,853.87
Monthly Budgeted Expenses	110,542.41	111,968.41		932,932.52	923,437.00
% of Monthly Budget Expended	89.9%	88.2%		90.8%	91.3%
Total - Over (Under)	(4,125.75)	(638.11)	-	2,070.86	(16,734.79)

Mortgage

Principal Balance	489,425.41	487,033.05
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Dedicated/Non-Budgeted

	Jul	Aug	Sep	YTD Total
Revenues				
Restricted-Designated/Non-Budgeted				
Restricted	3,671.00	13,415.00		50,922.12
Designated	9,319.84	5,568.55		72,263.25
Total	12,990.84	18,973.55	-	123,185.37
Expenses				
Restricted-Designated/Non-Budgeted				
Restricted	9,070.09	3,383.36		43,656.70
Designated	2,635.72	11,145.53		75,775.75
Total	11,705.81	14,528.89	-	119,432.45
Total - Over (Under)	1,285.03	4,444.66	-	3,752.92

Fund Account Balances

	Jul	Aug	Sep	
Designated/Restricted Funds				
Property & Equipment Replacement - Savings & Certificates of Deposit	137,490.65	116,456.65		
For Unexpected Expenses - Savings & Certificates of Deposit	100,000.00	100,000.00		
Dedicated Funds - Savings	85,231.33	91,415.72		
Demand Investment Youth Ministry	104.41	104.44		
Un-Restricted/Designated Funds				
Savings & Certificates of Deposit & Money Funds	77,916.79	74,907.00		
Checking Account as per Balance Sheet	2,011.89	3,826.98		
Petty Cash as per Balance Sheet	100.00	100.00		
Total	402,855.07	386,810.79	-	

Endowment Fund

	Jul	Aug	Sep	YTD Total
Checking Account as per Balance Sheet	44,319.56	36,534.56		
Savings	21,639.53	23,245.11		
Money Funds	4,291.00	4,563.32		
Mutual Funds/Stock	784,830.83	785,786.40		
Certificates of Deposit	142,858.71	142,858.71		
Total	997,939.63	992,988.10	-	
Grants Issued - Endowment		7,785.00	(1)	14,870.00
Grants Issued - Dedicated Endowment				5,508.40
Memorial Funds Issued				909.86
Total				21,288.26

A grant award issued in June for \$1,185 was not used so the funds were returned to Endowment. A grant in the amount of (1) \$8,970 was issued in August. The difference is \$7,785.

Good Shepherd Lutheran Church

3rd Quarter - 2017 Dedicated/Non-Budgeted Income & Expense Summary

For the Period of July - September

						Class		
						Balances		
						(Income minus Expense)		
Income	Jul	Aug	Sep	Total				
Class #	Class Name							
1043	TR	General Memorials			1,605.00	615.00	3,795.00 (1)	(890.00)
1310	D	Church School			925.00	50.00	5,034.35	1,743.48
	TR	Church School			330.00		480.00	389.62
1315	D	Confirmation			75.00	195.00	835.74	335.74
	TR	Confirmation					-	-
1360	TR	Quilters			20.00		120.00	(272.12)
1380	D	Youth			4,577.75	2,610.60	43,579.52	3,787.15
1420	D	Grief Ministries					-	-
1460	D	Parish Health/Parish Nursing					-	-
1470	TR	Stephen Ministries					-	-
1530	TR	Flower Fund					615.00	(233.81)
1560	TR	Blue Paraments					-	-
1561	TR	Purple Paraments					-	-
1562	TR	Red Paraments					-	-
1570	TR	Sounds of Good Shepherd					40.00	40.00
1599	D	Special Gifts - Music & Worship			70.00		85.00	(1,687.15)
	TR	Special Gifts - Music & Worship					1,500.00	(703.44)
1601	TR	Accelerated Principal Reduction			1,611.00	3,805.00	23,484.00	5,416.00
1608	D	Building Use			3,437.09	2,617.95	16,112.37	(12,796.79)
	TR	Building Use					6,867.67	(1,540.51)
1622	TR	Golf Tournament					-	-
1711	TR	Good Samaritan					-	-
1760	D	Special Gifts - Pastoral					130.00	(819.20)
	TR	Special Gifts - Pastoral					-	-
1788	TR	Bibles			215.00		415.00	37.90
1800	D	Miscellaneous			125.00	85.00	6,486.27	5,924.27
	TR	Miscellaneous					8,995.00	5,477.78
1900	TR	Strikepoint/Handbells					40.00	(456.00)
		Temporarily Restricted Total			3,781.00	13,415.00	50,922.12	
		Designated Total			9,209.84	5,558.55	72,263.25	
		Grand Total			12,990.84	18,973.55	123,185.37	3,752.92

						Class		
						Balances		
						(Income minus Expense)		
Expenses	Jul	Aug	Sep	Total				
Class #	Class Name							
1043	TR	General Memorials			120.00	1,605.00	4,685.00 (1)	
1310	D	Church School					3,290.87	
	TR	Church School					90.38	
1315	D	Confirmation					500.00	
	TR	Confirmation					-	
1360	TR	Quilters				162.07	392.12	
1380	D	Youth			2,566.72		39,792.37	
1420	D	Grief Ministries					-	
1460	D	Parish Health/Parish Nursing					-	
1470	TR	Stephen Ministries					-	
1530	TR	Flower Fund			145.91		848.81	
1560	TR	Blue Paraments					-	
1561	TR	Purple Paraments					-	
1562	TR	Red Paraments					-	
1570	TR	Sounds of Good Shepherd					-	
1599	D	Special Gifts - Music & Worship					1,772.15	
	TR	Special Gifts - Music & Worship				431.29	2,203.44	
1601	TR	Accelerated Principal Reduction					18,068.00	
1608	D	Building Use			69.00	11,005.03	28,909.16	
	TR	Building Use			8,408.18		8,408.18	
1622	TR	Golf Tournament					-	
1711	TR	Good Samaritan					-	
1760	D	Special Gifts - Pastoral					949.20	
	TR	Special Gifts - Pastoral					-	
1788	TR	Bibles					377.10	
1800	D	Miscellaneous				140.50	562.00	
	TR	Miscellaneous				1,185.00	8,087.67	
1900	TR	Strikepoint/Handbells			396.00		496.00	
		Temporarily Restricted Total			9,070.09	3,383.36	43,656.70	
		Designated Total			2,635.72	11,145.53	75,775.75	
		Grand Total			11,705.81	14,528.89	119,432.45	
		Total - Over (Under)			1,285.03	4,444.66	3,752.92	

D = Designated

TR = Temporarily - Restricted

Note: Accounts that appear over-drawn are due to funds raised in 2008 thru 2015 and spent in 2016.

(1) General Memorials moved to Endowment Fund at the end of each month.

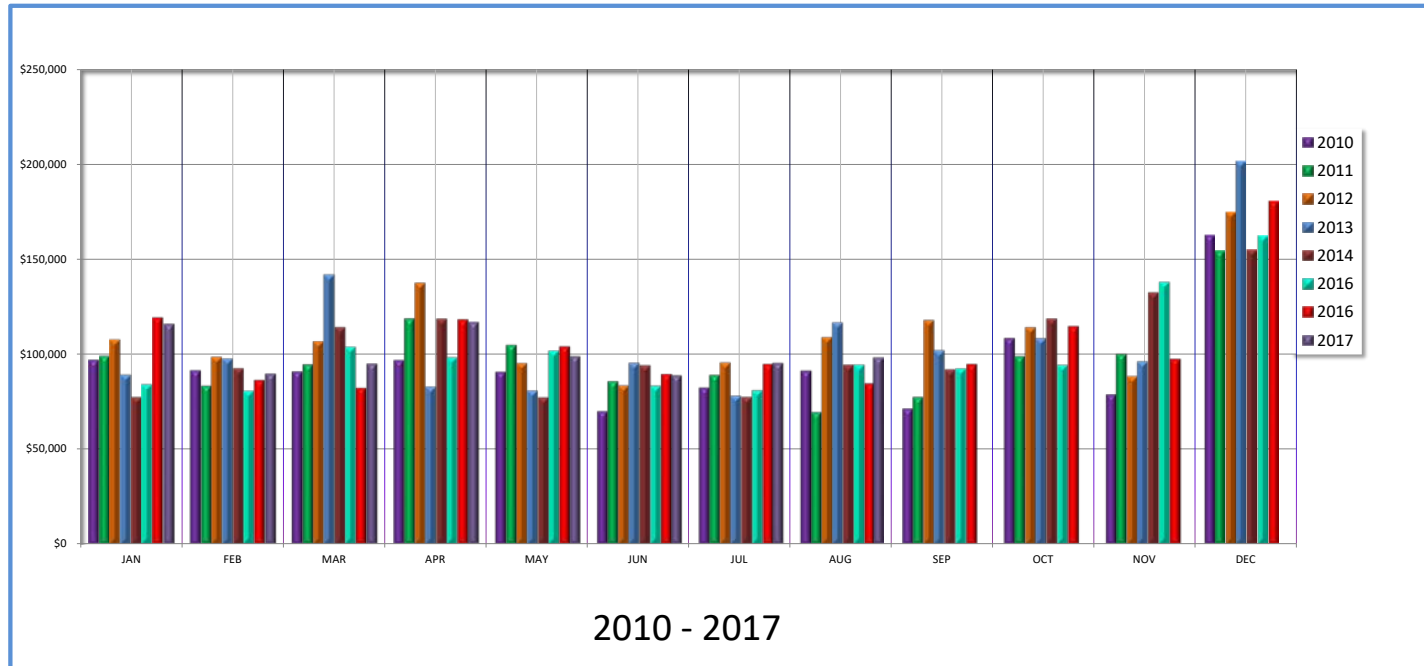
Consolidated Balance Sheet
Good Shepherd Lutheran Church - Fund Accounts
As of August 31, 2017

	General Fund Un-Restricted	Dedicated Funds Designated Temp-Restricted	Endowment Fund Designated Temp-Restricted Perm-Restricted	All Funds
Assets				
Cash and Equivalents	\$ 3,926.98		\$ 36,534.56	\$ 40,461.54
Savings and Securities - Un-Restricted				
Savings - Un-Restricted - GF	74,907.00			74,907.00
Savings and Securities - Designated/Restricted				
Savings - Property/Equip Replacement - GF	20,230.59			20,230.59
Certificates of Deposit - Property/Equip Replacement - GF	79,000.00			79,000.00
Securities - Property/Equip Replacement - GF	17,226.06			17,226.06
Savings - Reserve (unexpected expenses) - GF	29,000.00			29,000.00
Certificates of Deposit - Reserve (unexpected expenses) - GF	71,000.00			71,000.00
Savings and Securities - Designated/Restricted				
Savings		91,415.72	23,245.11	114,660.83
Demand Investment Youth Ministry - MIF		104.44		104.44
Certificates of Deposit			142,858.71	142,858.71
Securities			790,349.72	790,349.72
Interfund Receivables				
Due from General Fund				
Due from Dedicated Fund	531.18			531.18
Other Current Assets				
Prepaid Insurance & Other Prepaid Expenses	8,569.49			8,569.49
Property and Equipment, net	2,539,186.85			2,539,186.85
Total Assets	\$ 2,843,578.15	\$ 91,520.16	\$ 992,988.10	\$ 3,928,086.41
Liabilities				
Payroll Liabilities	\$ 658.30			\$ 658.30
Other Current Liabilities				
Mortgage/Note Payable	487,033.05			487,033.05
Total Current Liabilities	487,691.35			487,691.35
Interfund Payables				
Due to Dedicated Fund				
Due to General Fund		531.18		531.18
Net Assets				
Un-Restricted				
Un-Designated	87,276.35			87,276.35
Capital Investment in Property & Equipment	2,052,153.80			2,052,153.80
Designated				
Property & Equipment Replacement	116,456.65			116,456.65
Reserve - Unexpected Expenses	100,000.00			100,000.00
Dedicated Funds		54,079.29	11,797.68	65,876.97
Temporarily Restricted		36,909.69	578,113.56	615,023.25
Permanently Restricted - Endowment			403,076.86	403,076.86
Total Net Assets	2,355,886.80	90,988.98	992,988.10	3,439,863.88
Total Liabilities and Net Assets	\$ 2,843,578.15	\$ 91,520.16	\$ 992,988.10	\$ 3,928,086.41

ACTUAL RECEIPTS ANALYSIS 2010 - 2017 YTD

Actual Receipts 2010 - 2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ACTUAL TOTAL	BUDGET	VARIANCE
2010	\$97,219	\$91,660	\$91,067	\$96,994	\$90,869	\$70,194	\$82,582	\$91,531	\$71,556	\$108,582	\$79,030	\$162,778	\$1,134,060	\$1,228,000	(\$93,940)
2011	\$99,044	\$83,361	\$94,655	\$118,664	\$104,770	\$85,716	\$88,998	\$69,474	\$77,458	\$98,926	\$99,963	\$154,219	\$1,175,248	\$1,090,000	\$85,248
2012	\$108,075	\$98,889	\$107,147	\$137,801	\$95,597	\$83,980	\$95,915	\$109,304	\$118,316	\$114,606	\$88,739	\$175,147	\$1,333,516	\$1,360,217	(\$26,701)
2013	\$89,833	\$98,305	\$142,201	\$83,512	\$81,533	\$96,035	\$78,696	\$117,049	\$102,458	\$108,725	\$96,764	\$201,739	\$1,296,849	\$1,400,000	(\$103,151)
2014	\$77,156	\$92,356	\$113,997	\$118,447	\$76,984	\$93,951	\$77,233	\$94,219	\$91,758	\$118,569	\$132,258	\$154,776	\$1,241,705	\$1,400,000	(\$158,295)
2015	\$83,994	\$80,640	\$103,797	\$98,272	\$101,798	\$83,251	\$80,979	\$94,419	\$92,398	\$94,260	\$137,913	\$162,309	\$1,214,030	\$1,400,000	(\$185,970)
2016	\$119,276	\$86,459	\$82,282	\$118,287	\$104,049	\$89,603	\$94,685	\$84,699	\$94,709	\$114,748	\$97,395	\$180,790	\$1,266,983	\$1,448,000	(\$181,017)
2017	\$115,810	\$89,552	\$94,852	\$116,835	\$98,732	\$88,673	\$95,233	\$98,121					\$797,808	\$1,460,000	(\$662,192)
2015 - Holiday Offerings not budgeted for.	\$0	\$10,924	\$12,544	\$21,587	\$0	\$0	\$0	\$0	\$0	\$0	\$3,220	\$29,764	\$78,038		
2016 - Holiday Offerings not budgeted for.	\$0	\$12,909	\$33,870	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,042	\$13,354	\$62,175		
2017 - Holiday Offerings not budgeted for.	\$0	\$0	\$19,191	\$31,745	\$0	\$0	\$0	\$0					\$50,936		

2012 - Includes Capital Campaign (Forward in Faith)



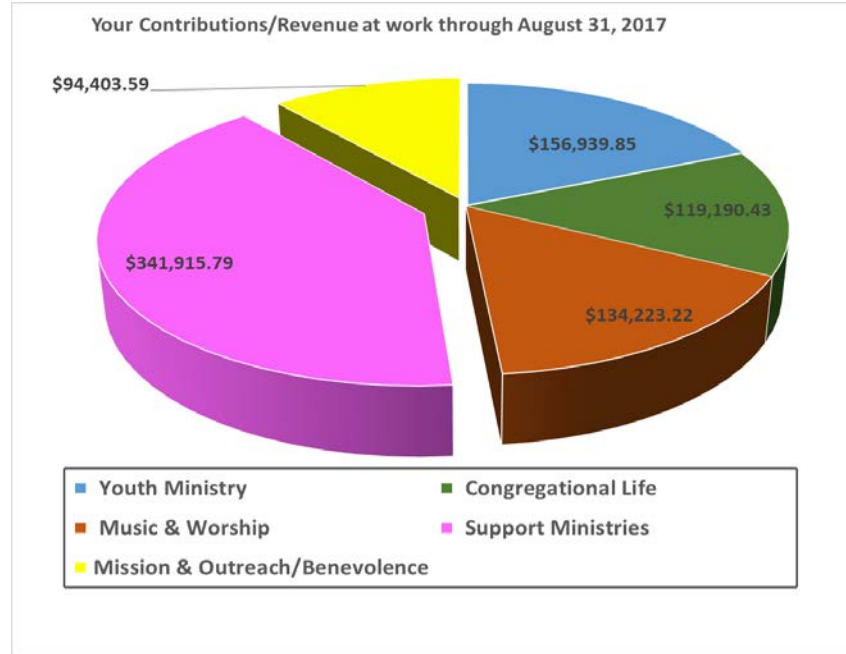
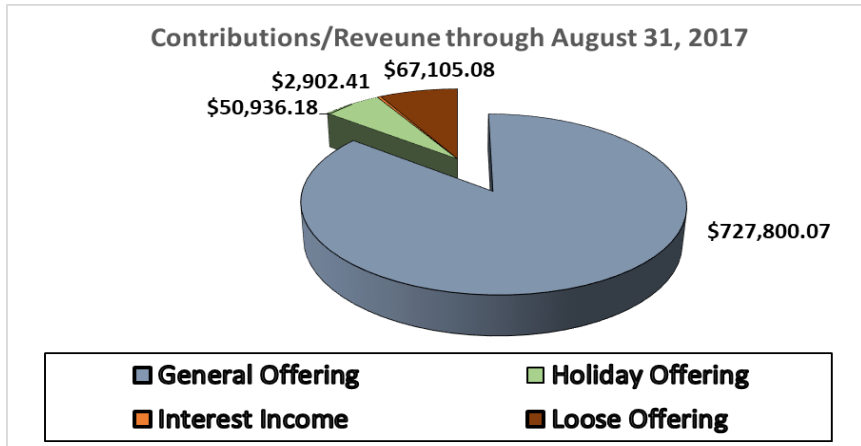
GOOD SHEPHERD LUTHERAN CHURCH

BENEVOLENCE WORKSHEET

August 31, 2017

	ANNUAL BUDGET	ANNUAL BUDGET % OF TOTAL	JAN PAYMENTS	FEB PAYMENTS	MAR PAYMENTS	APRIL PAYMENTS	MAY PAYMENTS	JUNE PAYMENTS	JULY PAYMENTS	AUG PAYMENTS	SEPT PAYMENTS	OCT PAYMENTS	NOV PAYMENTS	DEC PAYMENTS	YTD PAYMENTS	recalc**
MONTHLY																
LUTHERN SOCIAL SERVICES	20,200	1.38%	1,602	1,239	1,578	2,056	1,366	1,227	1,318	1,358					11,743	1.38%
WESTERN ND SYNOD - ELCA CHURCHWIDE	99,500	6.82%	7,893	6,103	7,772	10,126	6,729	6,043	6,490	6,687					57,842	6.82%
QUARTERLY																
AARC	3,000	0.21%			656			691							1,347	0.16%
AID INC	3,000	0.21%			656			691							1,347	0.16%
BISMARCK MEALS ON WHEELS	1,800	0.12%			394			414							808	0.10%
CAMP OF THE CROSS	10,000	0.68%			2,188			2,301							4,489	0.53%
CHARLES HALL YOUTH SERVICES	1,000	0.07%			219			230							449	0.05%
ELCA GIFT PROCESSING CTR. - Themba Mkhabela	3,500	0.24%			766			805							1,571	0.19%
HEART RIVER BRIDGES OF HOPE (ND YCC)	1,500	0.10%			328			345							673	0.08%
MINISTRY ON THE MARGINS	2,000	0.14%			438			460							898	0.11%
RUTH MEIERS HOSPITALITY HOUSE	3,000	0.21%			656			691							1,347	0.16%
SALVADORAN LUTHERAN SYNOD - CRISTO REY	5,000	0.34%			1,094			1,150							2,244	0.26%
WELCOME HOUSE	3,000	0.21%			656			691							1,347	0.16%
AS REQUESTED																
BANQUET MINISTRY	2,400	0.16%			815			575							1,390	0.16%
CAMPERSHIPS	1,000	0.07%					100			450					550	0.06%
COLLEGE SCHOLARSHIPS	1,000	0.07%			250										250	0.03%
GOOD SAMARITAN	2,000	0.14%							66						66	0.01%
SEMINARY SCHOLARSHIP	5,000	0.34%						1,000	1,000						2,000	0.24%
OTHER																
DISCRETIONARY	36,500	2.50%													0	0.00%
TOTALS	204,400	14.00%	9,495	7,342	18,466	12,182	9,195	17,314	7,873	8,495	0	0	0	0	90,361	10.65%
Monthly Income - General Fund			115,810	89,552	114,043	148,580	98,732	88,673	95,233	98,121					848,743	
*YTD ACTUAL INCOME			115,810	205,362	319,405	467,985	566,717	655,390	750,622	848,743						
%YTD - Actual Income to Budget Income			82.9%	84.9%	94.4%	103.8%	98.8%	96.5%	95.0%	95.4%	0.0%	0.0%	0.0%	0.0%		
2017 MONTHLY INCOME BUDGETED	1,460,000		139,726	102,054	96,449	112,762	122,821	105,239	111,252	99,192					889,495	
2017 YTD INCOME BUDGETED										889,495				1,460,000		

Making Ministry Possible with your Financial Gifts



YTD Budgeted Contributions/Revenue:	\$ 889,495.00
YTD Actual Contributions/Revenue:	797,807.56
Difference between Budgeted & Actual:	-91,687.44
Holiday Offerings <u>not</u> budgeted for:	50,936.18
Total YTD Actual Contributions/Revenue:	\$ 848,743.74

YTD Budgeted Expenses:	\$ 932,932.52
YTD Actual Expenses:	\$ 846,672.88
Difference between Budgeted & Actual Expenses:	-\$86,259.64

Thank you for supporting Good Shepherd Ministries!

A complete financial report is attached to the monthly Council minutes; located in the information carousels or on the Good Shepherd website.

YTD Actual Contributions/Revenue \$848,743.74 and YTD Actual Expenses \$846,672.88 = Net:

\$2,070.86