

GOOD SHEPHERD LUTHERAN CHURCH

07/18/2017

COUNCIL MEMBERS PRESENT

Kathy Torske – President

Royce Schultze – Vice President

Derrick Fehr

Curtis Jabs

Bruce Ellison

Wendy Berg

Claudia Kuball

COUNCIL MEMBERS ABSENT

Megan Anderson

Joel Just

OTHERS ATTENDING

Pastor Craig Schweitzer – Senior Pastor

Pastor Pam Power – Associate Pastor of Congregational Life & Pastoral Care

Pastor Bob Caranicas – Pastor of Youth and Family Ministries

Melanie Nicklos - Parish Administrator

Annette Bjornstad-Executive Assistant Office Manager

Amy Wenzel – Confirmation and Senior High Youth Ministry Coordinator

Nicole Fehr – Children and Family Ministry Coordinator

1) The meeting was called to order by Council President, Kathy Torske.

2) Opening prayer was led by Pastor Bob.

3) Approval of Consent Agenda

a) Approval of Minutes

b) Monthly Financial Report

c) Human Resources Committee – No Report

d) Finance Committee Report- No Report

e) Endowment Council Report- No Report

f) Holistic Stewardship Committee Report – No Written Report

g) Audit Committee Report – No Report

h) Safety and Security Committee – No Report

i) Staff Report

j) Pastor's Report

Motion to approve the consent agenda (Jabs/Schultze, unanimous)

4) Devotions & Bible Study led by Pastor Pam. Council to read and review Chapter 11 and 12 next month in Embracing Stewardship.

5) Old Business

a) Council Goal #1 – Holistic Stewardship Committee

Pastor Craig reported that the committee is in the process of brainstorming. They will meet again in August.

b) Council Goal #2 – Electronic Giving – No report

c) Council Goal #3 – Constitution & By-Law Review

Kathy reported. Dale Sandstrom has previously committed to assisting in the review of the by-laws. She's been unable to find an additional attorney to assist but should be able to move forward.

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- d) Council Goal #4 – Safety & Security Plan – No report
 - e) Council Goal #5 – Long Term Expansion & Growth Plan
Wendy reported. The first section of the plan is in the process of being completed. The next section that will be worked on is the “needs assessment” section.
 - f) Council Goal #6 – Campus Ministry
Pastor Craig reported. They will be reaching out to all Bismarck ELCA churches to come together to brainstorm.
- 6) New Business
- a) Ministry Review – Youth and Family
 - Nicole, Amy, and Pastor Bob gave an update to Council on past, present, and future programs in youth and family ministry. A few examples are: church school, Camp of the Cross, Soul Sisterhood (30 kids), Vacation Bible School (60 kids), mini retreats, wilderness trips, confirmation, movie nights, etc.)
 - Orientation for church school & confirmation will be September 6
 - Church school will begin on September 17
 - There will be 124 confirmation students
 - There will be Peer Ministry Leadership Training starting in September
 - b) Church Banking Update
 - Melanie has put together information on what different local banks would have to offer GSLC and which banks would fit our needs. This item is being tabled until next month to give the council time to review all of the information that was presented to them.
 - c) Exterior Concrete Projects
 - Pastor Craig and Melanie reported. Discussion was held regarding the bids that were presented to council to repair the sidewalks surrounding the Church campus. At this time, the sidewalks are a safety hazard. The sections of the sidewalks that would be fixed are the sections that have been marked by the City. Motion to approve the bid to have American Resurfacing fix the marked sections of the sidewalks. (Ellison/Jabs, unanimous)
 - d) West Parking Lot Bids
 - Pastor Craig reported. Information was presented to council on costs for repairing/removal of asphalt of the west parking lot. The council will review this information and it will be discussed at a future council meeting.
 - e) Kairos/The Joshua Group
 - Pastor Craig reported. The Joshua Group is a consulting group. Pastor Craig will put more information on this in the council members’ mailboxes.
 - f) Missouri Slope 50th Anniversary
 - Pastor Craig reported. Missouri Slope Lutheran Care Center will be celebrating their 50th anniversary on Sunday, July 23, 2017. There will be a worship service led by Bishop Mark Narum at 2:15 pm. The open house will follow after worship.
 - g) Embracing Stewardship Event
 - Pastor Craig reported the Western North Dakota Synod is hosting two opportunities to hear Charles Lane and Grace Duddy Pomroy, authors of “Embracing Stewardship”, speak. Dates, times and locations were provided.
- 7) Other Business:
None

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8) Questions from the Floor:

None

9) Executive Session:

A brief executive session was held to discuss staffing.

10) Closing Prayer led by Pastor Craig.

Respectfully submitted,

Annette Bjornstad

Executive Assistant/Office Manager

Good Shepherd Lutheran Church

2nd Quarter - 2017 Financial Summary

For the Period of April - June

General Operating Fund				2017 Budget \$ 1,460,000	2016 Budget \$ 1,448,000
	Apr (5 weeks)	May (4 weeks)	Jun (4 weeks)	June 2017 YTD	June 2016 YTD
Revenues					
General Offering	100,822.76	91,438.50	83,301.00	548,893.07	537,299.78
Holiday/Benevolence - (not budgeted for)	31,745.00	0	0	50,936.18	46,778.61
Interest	7.64	944.40	10.11	1,932.20	21,947.39
Loose Offering	16,004.65	6,349.08	5,361.83	53,628.49	40,709.30
Total	148,580.05	98,731.98	88,672.94	655,389.94	646,735.08
Monthly Budgeted Income	112,762	122,821	105,239	679,051.00	659,800
% of Monthly Budget Received - does not include Holiday/Benevolence	103.6%	80.4%	84.3%	89.0%	90.9%
Expenses					
Youth Ministry	1,369.86	2,336.90	2,837.84	18,032.83	22,111.48
Congregational Life	337.81	490.63	255.30	3,027.40	3,001.13
Music and Worship	823.70	596.72	650.39	5,758.44	4,768.67
Support Ministries					
Compensation	69,225.74	72,196.53	71,712.34	427,182.80	404,949.41
Property Management	17,302.64	14,061.98	9,733.67	92,544.08	98,745.49
Mortgage Payment - Interest	1,701.80	1,639.13	1,686.06	10,103.55	14,101.89
Mortgage Payment - Principal	2,360.51	2,423.18	2,376.25	14,270.31	23,296.11
Support Miscellaneous	103.36	266.75	670.27	3,343.78	5,868.83
Mission/Outreach/Benevolence	12,219.98	9,215.00	17,333.64	75,062.03	76,191.27
Total	105,445.40	103,226.82	107,255.76	649,325.22	653,034.28
Monthly Budgeted Expenses	122,176.47	109,571.41	126,843.41	710,421.70	696,289.02
% of Monthly Budget Expensed	86.3%	94.2%	84.6%	91.4%	93.8%
Total - Over (Under)	43,134.65	(4,494.84)	(18,582.82)	6,064.72	(6,299.20)
Mortgage					
Principal Balance	514,731.05	512,307.87	491,863.62		
Dedicated/Non-Budgeted					
	Apr	May	Jun	YTD Total	
Revenues					
Restricted-Designated/Non-Budgeted					
Restricted	6,001.00	6,624.32	6,683.45	33,726.12	
Designated	19,564.97	7,687.45	5,526.55	57,494.86	
Total	25,565.97	14,311.77	12,210.00	91,220.98	
Expenses					
Restricted-Designated/Non-Budgeted					
Restricted	1,397.90	4,144.93	18,934.90	31,203.25	
Designated	6,161.50	3,235.93	11,321.93	61,994.50	
Total	7,559.40	7,380.86	30,256.83	93,197.75	
Total - Over (Under)	18,006.57	6,930.91	(18,046.83)	(1,976.77)	
Fund Account Balances					
	Apr	May	Jun		
Designated/Restricted Funds					
Property & Equipment Replacement - Savings & Certificates of Deposit	137,490.65	137,490.65	137,490.65		
For Unexpected Expenses - Savings & Certificates of Deposit	100,000.00	100,000.00	100,000.00		
Dedicated Funds - Savings	94,922.08	103,251.93	85,346.98		
Demand Investment Youth Ministry	104.31	104.34	104.38		
Un-Restricted/Designated Funds					
Savings & Certificates of Deposit & Money Funds	96,967.05	97,906.57	77,911.59		
Checking Account as per Balance Sheet	18,272.82	12,427.61	3,476.02		
Petty Cash as per Balance Sheet	100.00	100.00	100.00		
Total	447,856.91	451,281.10	404,429.62		
Endowment Fund					
	Apr	May	Jun	YTD Total	
Checking Account as per Balance Sheet	48,504.56	48,504.56	44,319.56		
Savings	21,347.90	21,423.45	21,518.98		
Money Funds	769.97	995.47	2,465.79		
Mutual Funds/Stock	766,085.24	769,652.20	775,791.49		
Certificates of Deposit	142,010.72	142,010.72	142,542.36		
Total	978,718.39	982,586.40	986,638.18		
Grants Issued - Endowment	2,900.00		4,185.00	7,085.00	
Grants Issued - Dedicated Endowment	3,308.40			5,508.40	
Memorial Funds Issued				909.86	
Total				13,503.26	

Good Shepherd Lutheran Church							
2nd Quarter - 2017 Dedicated/Non-Budgeted Income & Expense Summary							
For the Period of April - June							
						Class	
						Balances	
						(Income minus Expense)	
Income		Apr	May	Jun	Total		
Class #	Class Name						
1043	TR General Memorials	75.00	95.00	120.00	1,575.00	(1)	(1,385.00)
1310	D Church School	416.47	306.70	1,450.00	4,059.35		768.48
	TR Church School	100.00	50.00		150.00		59.62
1315	D Confirmation	30.00	195.46	45.00	565.74		65.74
	TR Confirmation				-		-
1360	TR Quilters	20.00	20.00		100.00		(130.05)
1380	D Youth	12,080.50	4,776.21	3,124.00	36,391.17		(834.48)
1420	D Grief Ministries				-		-
1460	D Parish Health/Parish Nursing				-		-
1470	TR Stephen Ministries				-		-
1530	TR Flower Fund	465.00			615.00		(87.90)
1560	TR Blue Paraments				-		-
1561	TR Purple Paraments				-		-
1562	TR Red Paraments				-		-
1570	TR Sounds of Good Shepherd	20.00		20.00	40.00		40.00
1599	D Special Gifts - Music & Worship				15.00		(1,757.15)
	TR Special Gifts - Music & Worship		1,500.00		1,500.00		(272.15)
1601	TR Accelerated Principal Reduction	4,220.00	2,068.00	1,985.00	18,068.00		-
1608	D Building Use	2,181.00	2,249.08	810.00	10,057.33		(7,777.80)
	TR Building Use	250.00	1,050.00	3,343.45	6,867.67		6,867.67
1622	TR Golf Tournament				-		-
1711	TR Good Samaritan				-		-
1760	D Special Gifts - Pastoral				130.00		(819.20)
	TR Special Gifts - Pastoral				-		-
1788	TR Bibles	20.00	90.00		200.00		(177.10)
1800	D Miscellaneous	4,857.00	160.00	97.55	6,276.27		5,854.77
	TR Miscellaneous	821.00	1,751.32	1,185.00	4,570.45		(2,332.22)
1900	TR Strikepoint/Handbells	10.00		30.00	40.00		(60.00)
	Temporarily Restricted Total	6,001.00	6,624.32	6,683.45	33,726.12		
	Designated Total	19,564.97	7,687.45	5,526.55	57,494.86		
	Grand Total	25,565.97	14,311.77	12,210.00	91,220.98		(1,976.77)
Expenses		Apr	May	Jun	Total		
Class #	Class Name						
1043	TR General Memorials	195.00	75.00	95.00	2,960.00	(1)	
1310	D Church School			2,118.48	3,290.87		
	TR Church School		90.38		90.38		
1315	D Confirmation				500.00		
	TR Confirmation				-		
1360	TR Quilters				230.05		
1380	D Youth	2,072.96	1,635.73	8,914.50	37,225.65		
1420	D Grief Ministries				-		
1460	D Parish Health/Parish Nursing				-		
1470	TR Stephen Ministries				-		
1530	TR Flower Fund	702.90			702.90		
1560	TR Blue Paraments				-		
1561	TR Purple Paraments				-		
1562	TR Red Paraments				-		
1570	TR Sounds of Good Shepherd				-		
1599	D Special Gifts - Music & Worship				1,772.15		
	TR Special Gifts - Music & Worship				1,772.15		
1601	TR Accelerated Principal Reduction			18,068.00	18,068.00		
1608	D Building Use	3,948.04	1,600.20	148.45	17,835.13		
	TR Building Use				-		
1622	TR Golf Tournament				-		
1711	TR Good Samaritan				-		
1760	D Special Gifts - Pastoral				949.20		
	TR Special Gifts - Pastoral				-		
1788	TR Bibles				377.10		
1800	D Miscellaneous	140.50		140.50	421.50		
	TR Miscellaneous	500.00	3,979.55	771.90	6,902.67		
1900	TR Strikepoint/Handbells				100.00		
	Temporarily Restricted Total	1,397.90	4,144.93	18,934.90	31,203.25		
	Designated Total	6,161.50	3,235.93	11,321.93	61,994.50		
	Grand Total	7,559.40	7,380.86	30,256.83	93,197.75		
Total - Over (Under)		18,006.57	6,930.91	(18,046.83)	(1,976.77)		

D = Designated

TR = Temporarily - Restricted

Note: Accounts that appear over-drawn are due to funds raised in 2008 thru 2015 and spent in 2016.

(1) General Memorials moved to Endowment Fund at the end of each month.

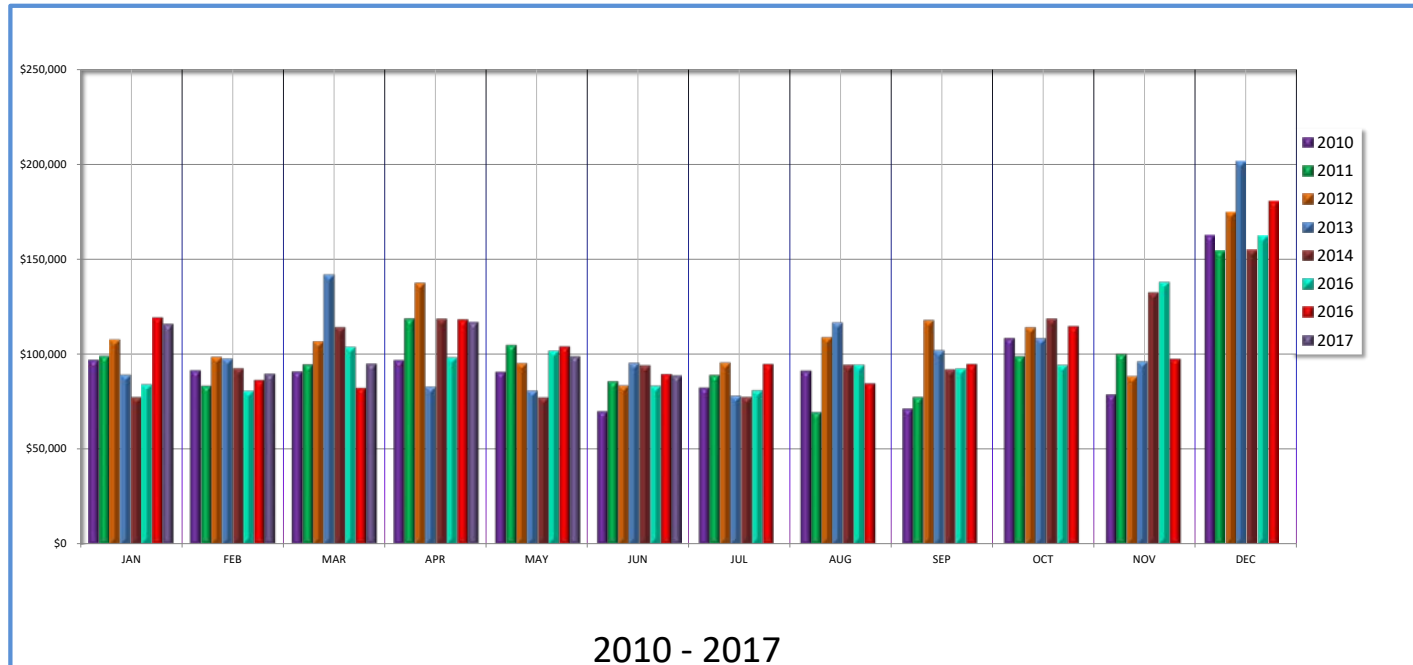
Consolidated Balance Sheet
Good Shepherd Lutheran Church - Fund Accounts
As of June 30, 2017

	General Fund Un-Restricted	Dedicated Funds Designated Temp-Restricted	Endowment Fund Designated Temp-Restricted Perm-Restricted	All Funds
Assets				
Cash and Equivalents	\$ 3,576.02		\$ 44,319.56	\$ 47,895.58
Savings and Securities - Un-Restricted				
Savings - Un-Restricted - GF	77,911.59			77,911.59
Savings and Securities - Designated/Restricted				
Savings - Property/Equip Replacement - GF	41,268.01			41,268.01
Certificates of Deposit - Property/Equip Replacement - GF	79,000.00			79,000.00
Securities - Property/Equip Replacement - GF	17,222.64			17,222.64
Savings - Reserve (unexpected expenses) - GF	29,000.00			29,000.00
Certificates of Deposit - Reserve (unexpected expenses) - GF	71,000.00			71,000.00
Savings and Securities - Designated/Restricted				
Savings		85,346.98	21,518.98	106,865.96
Demand Investment Youth Ministry - MIF		104.38		104.38
Certificates of Deposit			142,542.36	142,542.36
Securities			778,257.28	778,257.28
Interfund Receivables				
Due from General Fund				
Due from Dedicated Fund	192.07			192.07
Other Current Assets				
Prepaid Insurance & Other Prepaid Expenses	10,473.83			10,473.83
Property and Equipment, net	2,541,415.23			2,541,415.23
Total Assets	\$ 2,871,059.39	\$ 85,451.36	\$ 986,638.18	\$ 3,943,148.93
Liabilities				
Payroll Liabilities	\$ 883.30			\$ 883.30
Other Current Liabilities				
Mortgage/Note Payable	491,863.62			491,863.62
Total Current Liabilities	492,746.92			492,746.92
Interfund Payables				
Due to Dedicated Fund				
Due to General Fund		192.07		192.07
Net Assets				
Un-Restricted				
Un-Designated	91,270.21			91,270.21
Capital Investment in Property & Equipment	2,049,551.61			2,049,551.61
Designated				
Property & Equipment Replacement	137,490.65			137,490.65
Reserve - Unexpected Expenses	100,000.00			100,000.00
Dedicated Funds		53,132.15	10,072.13	63,204.28
Temporarily Restricted		32,127.14	579,423.12	611,550.26
Permanently Restricted - Endowment			397,142.93	397,142.93
Total Net Assets	2,378,312.47	85,259.29	986,638.18	3,450,209.94
Total Liabilities and Net Assets	\$ 2,871,059.39	\$ 85,451.36	\$ 986,638.18	\$ 3,943,148.93

ACTUAL RECEIPTS ANALYSIS 2010 - 2017 YTD

Actual Receipts 2010 - 2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ACTUAL TOTAL	BUDGET	VARIANCE
2010	\$97,219	\$91,660	\$91,067	\$96,994	\$90,869	\$70,194	\$82,582	\$91,531	\$71,556	\$108,582	\$79,030	\$162,778	\$1,134,060	\$1,228,000	(\$93,940)
2011	\$99,044	\$83,361	\$94,655	\$118,664	\$104,770	\$85,716	\$88,998	\$69,474	\$77,458	\$98,926	\$99,963	\$154,219	\$1,175,248	\$1,090,000	\$85,248
2012	\$108,075	\$98,889	\$107,147	\$137,801	\$95,597	\$83,980	\$95,915	\$109,304	\$118,316	\$114,606	\$88,739	\$175,147	\$1,333,516	\$1,360,217	(\$26,701)
2013	\$89,833	\$98,305	\$142,201	\$83,512	\$81,533	\$96,035	\$78,696	\$117,049	\$102,458	\$108,725	\$96,764	\$201,739	\$1,296,849	\$1,400,000	(\$103,151)
2014	\$77,156	\$92,356	\$113,997	\$118,447	\$76,984	\$93,951	\$77,233	\$94,219	\$91,758	\$118,569	\$132,258	\$154,776	\$1,241,705	\$1,400,000	(\$158,295)
2015	\$83,994	\$80,640	\$103,797	\$98,272	\$101,798	\$83,251	\$80,979	\$94,419	\$92,398	\$94,260	\$137,913	\$162,309	\$1,214,030	\$1,400,000	(\$185,970)
2016	\$119,276	\$86,459	\$82,282	\$118,287	\$104,049	\$89,603	\$94,685	\$84,699	\$94,709	\$114,748	\$97,395	\$180,790	\$1,266,983	\$1,448,000	(\$181,017)
2017	\$115,810	\$89,552	\$94,852	\$116,835	\$98,732	\$88,673							\$604,454	\$1,460,000	(\$855,546)
2015 - Holiday Offerings not budgeted for.	\$0	\$10,924	\$12,544	\$21,587	\$0	\$0	\$0	\$0	\$0	\$0	\$3,220	\$29,764	\$78,038		
2016 - Holiday Offerings not budgeted for.	\$0	\$12,909	\$33,870	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,042	\$13,354	\$62,175		
2017 - Holiday Offerings not budgeted for.	\$0	\$0	\$19,191	\$31,745	\$0	\$0							\$50,936		

2012 - Includes Capital Campaign (Forward in Faith)



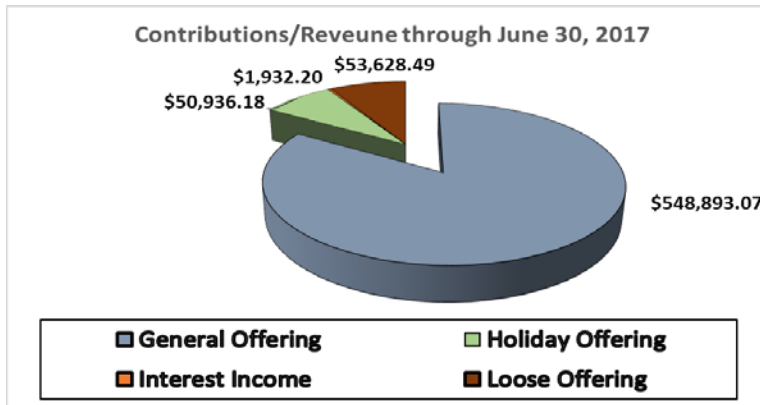
GOOD SHEPHERD LUTHERAN CHURCH

BENEVOLENCE WORKSHEET

June 30, 2017

	ANNUAL BUDGET	ANNUAL BUDGET % OF TOTAL	JAN PAYMENTS	FEB PAYMENTS	MAR PAYMENTS	APRIL PAYMENTS	MAY PAYMENTS	JUNE PAYMENTS	JULY PAYMENTS	AUG PAYMENTS	SEPT PAYMENTS	OCT PAYMENTS	NOV PAYMENTS	DEC PAYMENTS	YTD PAYMENTS	
MONTHLY																recalc**
LUTHERN SOCIAL SERVICES	20,200	1.38%	1,602	1,239	1,578	2,056	1,366	1,227							9,068	1.38%
WESTERN ND SYNOD - ELCA CHURCHWIDE	99,500	6.82%	7,893	6,103	7,772	10,126	6,729	6,043							44,665	6.82%
QUARTERLY																
AARC	3,000	0.21%			656			691							1,347	0.21%
AID INC	3,000	0.21%			656			691							1,347	0.21%
BISMARCK MEALS ON WHEELS	1,800	0.12%			394			414							808	0.12%
CAMP OF THE CROSS	10,000	0.68%			2,188			2,301							4,489	0.68%
CHARLES HALL YOUTH SERVICES	1,000	0.07%			219			230							449	0.07%
ELCA GIFT PROCESSING CTR. - Themba Mkhabela	3,500	0.24%			766			805							1,571	0.24%
HEART RIVER BRIDGES OF HOPE (ND YCC)	1,500	0.10%			328			345							673	0.10%
MINISTRY ON THE MARGINS	2,000	0.14%			438			460							898	0.14%
RUTH MEIERS HOSPITALITY HOUSE	3,000	0.21%			656			691							1,347	0.21%
SALVADORAN LUTHERAN SYNOD - CRISTO REY	5,000	0.34%			1,094			1,150							2,244	0.34%
WELCOME HOUSE	3,000	0.21%			656			691							1,347	0.21%
AS REQUESTED																
BANQUET MINISTRY	2,400	0.16%			815			575							1,390	0.21%
CAMPERSHIPS	1,000	0.07%					100								100	0.02%
COLLEGE SCHOLARSHIPS	1,000	0.07%			250										250	0.04%
GOOD SAMARITAN	2,000	0.14%													0	0.00%
SEMINARY SCHOLARSHIP	5,000	0.34%					1,000	1,000							2,000	0.31%
OTHER																
DISCRETIONARY	36,500	2.50%													0	0.00%
TOTALS	204,400	14.00%	9,495	7,342	18,466	12,182	9,195	17,314	0	0	0	0	0	0	73,993	11.29%
Monthly Income - General Fund			115,810	89,552	114,043	148,580	98,732	88,673							655,390	
*YTD ACTUAL INCOME			115,810	205,362	319,405	467,985	566,717	655,390								
%YTD - Actual Income to Budget Income			82.9%	84.9%	94.4%	103.8%	98.8%	96.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%		
2017 MONTHLY INCOME BUDGETED	1,460,000		139,726	102,054	96,449	112,762	122,821	105,239							679,051	
2017 YTD INCOME BUDGETED								679,051						1,460,000		

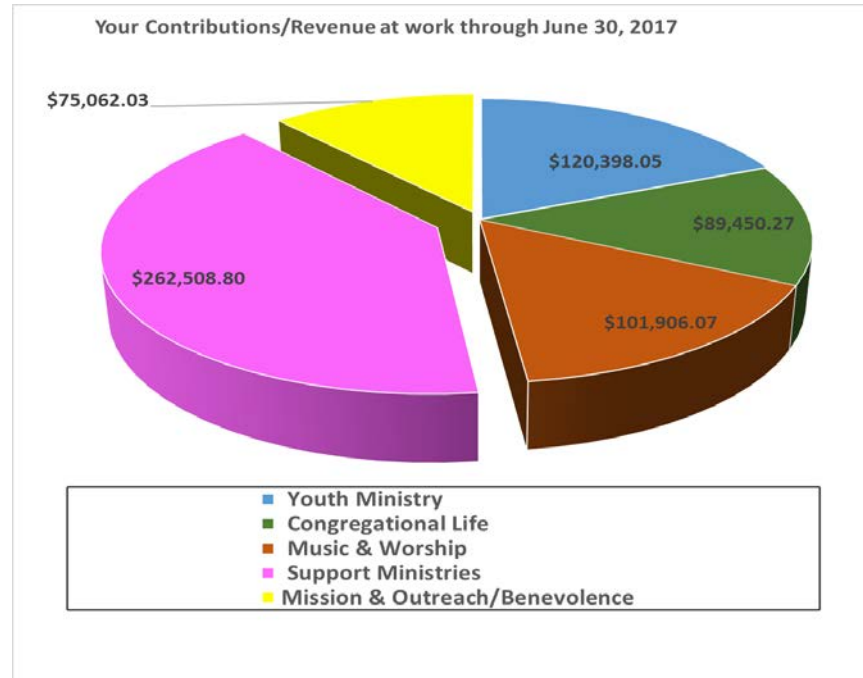
Making Ministry Possible with your Financial Gifts



YTD Budgeted Contributions/Revenue:	\$ 679,051.00
YTD Actual Contributions/Revenue:	<u>604,453.76</u>
Difference between Budgeted & Actual:	-74,597.24
Holiday Offerings not budgeted for:	<u>50,936.18</u>
Total YTD Actual Contributions/Revenue:	\$ 655,389.94

Thank you for supporting Good Shepherd Ministries!

A complete financial report is attached to the monthly Council minutes; located in the information carousels or on the Good Shepherd website.



YTD Budgeted Expenses:	\$ 710,421.70
YTD Actual Expenses:	<u>\$ 649,325.22</u>
Difference between Budgeted & Actual Expenses:	-\$61,096.48

YTD Actual Contributions/Revenue \$655,389.94 and YTD Actual Expenses \$ 649,325.22 = Net:

\$6,064.72