

**GOOD SHEPHERD LUTHERAN CHURCH**

03/21/2017

**COUNCIL MEMBERS PRESENT**

Kathy Torske – President

Joel Just

Royce Schultze – Vice President

Derrick Fehr

Claudia Kuball - Secretary

Bruce Ellison

Curtis Jabs

Wendy Berg

**COUNCIL MEMBERS ABSENT**

Megan Anderson

**OTHERS ATTENDING**

Pastor Craig Schweitzer – Senior Pastor

Pastor Pam Power – Associate Pastor of Congregational Life & Pastoral Care

Pastor Bob Caranicas – Associate Pastor of Youth and Family Ministries

Melanie Nicklos - Parish Administrator

Sandy Meidinger – Accounting Specialist

- 1) The meeting was called to order by Council President, Kathy Torske. Confirmation youth attending as guests were welcomed.
- 2) Opening prayer was led by Pastor Bob.
- 3) Approval of Consent Agenda
  - a) Approval of Minutes
  - b) Monthly Financial Report
  - c) Human Resources Committee – Report
  - d) Finance Committee Report- No Report
  - e) Endowment Council Report- Report
  - f) Benevolence Committee Report – Verbal Report
  - g) Audit Committee Report – No Report
  - h) Staff Report
  - i) Pastor’s Report

Motion to approve the consent agenda (Jabs/Just, unanimous)

- 4) Devotions & Bible Study led by Pastor Craig. Council to read and review Chapter 3 and 4 next month in Embracing Stewardship.
- 5) Old Business
  - a) Employee Guide Policy Updates  
Updates reviewed by Council. Motion to approve (Berg/Ellison, unanimous).
  - b) Council Goal #1 – Holistic Stewardship Committee  
Pastor Craig and Ellison reported.
  - c) Council Goal #2 – Electronic Giving

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Council agreed we need to explore electronic giving options on Facebook Live.

- d) Council Goal #3 – Constitution & By-Law Review  
No Report.
- e) Council Goal #4 – Safety & Security Plan  
Schultze reported. The committee continues to meet and are discussing immediate and long-term recommendations.
- f) Council Goal #5 – Long Term Expansion & Growth Plan  
Berg reported. A proposed action plan has been drafted for discussion.
- g) Council Goal #6 – Campus Ministry  
Pastor Craig and Jabs reported. Initial discussions held with existing campus ELCA administrators within the state.

6) New Business

- a) Church Finances 101  
Nicklos gave a review of the church's financial reports as an education piece for new Council members.
- b) Financial Peace University Wrap Up  
Nicklos reported.
- c) Church Mutual Insurance  
Discussion regarding the need for additional bids and questions regarding current coverage. Council will look into having a representative of Church Mutual visit or provide additional information. Insurance is up for renewal in June.
- d) Endowment Grant Request  
Review of grant request submitted by Pastor Bob on behalf of GSLC Youth Ministry for Peer Ministry Leadership. Monies to be used for training, travel, and lodging. Motion to accept and approve (Schultze/Jabs, unanimous).
- e) HB1273 – Legislative Updates  
Discussion regarding HB1273, which was passed by the Legislature on 3/21/2017. Counsel agreed to post signage/stickers on GSLC doors with no gun verbiage/emblem. A no gun policy already exists at the church.
- f) Upcoming Camp of the Cross Visit  
Pastor Craig reported. Scott Miller, Manager for Children & Youth Faith Formation and Ingrid Floersheim, Manager for Adult Faith Formation from Camp of the Cross, will be part of GSLC's Worship team, the weekend of April 1st.
- g) 2017 Synod Assembly  
Synod Assembly will take place June 2-3 in Minot. Council members are encouraged to attend.
- h) Facebook Live  
Discussion regarding recent services streaming Live on Facebook. Counsel/staff will continue to look into ways to tie into our faith mission.
- i) Reformation 500 Event  
Jabs reported. A community service date has been set for October 29<sup>th</sup>.

7) Other Business: No Other Business.

8) A brief executive session was held to discuss staffing needs.

*The following minutes are subject to change prior to Council approval*

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9) Questions from the Floor: No questions from the floor.

10) Closing Prayer

Pastor Pam.

Respectfully submitted,

Claudia Kuball, Council Secretary

## Good Shepherd Lutheran Church

1st Quarter - 2017 Financial Summary  
For the Period of January - March

General Operating Fund					2017 Budget \$ 1,460,000	2016 Budget \$ 1,448,000
	Jan (5 weeks)	Feb (4 weeks)	Mar (4 weeks)	March 2017 YTD		Feb 2016 YTD
<b>Revenues</b>						
General Offering	104,448.31	80,670.50		185,118.81		184,564.49
Holiday/Benevolence - (not budgeted for)				-		12,909.00
Interest	5.84	956.44		962.28		9.53
Loose Offering	11,355.67	7,925.23		19,280.90		21,160.22
<b>Total</b>	<b>115,809.82</b>	<b>89,552.17</b>		<b>205,361.99</b>		<b>218,643.24</b>
<b>Monthly Budgeted Income</b>	<b>139,726</b>	<b>102,054</b>		<b>241,780</b>		<b>212,800</b>
<b>% of Monthly Budget Received - does not include Holiday/Benevolence</b>	<b>82.9%</b>	<b>87.7%</b>		<b>84.9%</b>		<b>96.7%</b>
<b>Expenses</b>						
Youth Ministry	3,708.76	5,237.14		8,945.90		6,864.00
Congregational Life	445.67	1,025.67		1,471.34		999.95
Music and Worship	1,643.23	135.94		1,779.17		1,739.98
Support Ministries						
Compensation	72,183.40	72,451.35		144,634.75		136,037.88
Property Management	19,756.10	15,714.93		35,471.03		35,139.62
Mortgage Payment - Interest	1,794.41	1,737.56		3,531.97		4,957.89
Mortgage Payment - Principal	2,267.90	2,324.75		4,592.65		7,508.11
Support Miscellaneous	1,687.16	542.75		2,229.91		1,582.83
Mission/Outreach/Benevolence	9,515.00	7,902.00		17,417.00		20,219.57
<b>Total</b>	<b>113,001.63</b>	<b>107,072.09</b>		<b>220,073.72</b>		<b>215,049.83</b>
<b>Monthly Budgeted Expenses</b>	<b>114,277.47</b>	<b>111,526.47</b>		<b>225,803.94</b>		<b>218,646.00</b>
<b>% of Monthly Budget Expensed</b>	<b>98.9%</b>	<b>96.0%</b>		<b>97.5%</b>		<b>98.4%</b>
<b>Total - Over (Under)</b>	<b>2,808.19</b>	<b>(17,519.92)</b>		<b>(14,711.73)</b>		<b>3,593.41</b>
<b>Mortgage</b>						
Principal Balance	521,934.03	519,609.28				
<b>Dedicated/Non-Budgeted</b>						
	Jan	Feb	Mar	YTD Total		
<b>Revenues</b>						
Restricted-Designated/Non-Budgeted						
Restricted	6,150.00	3,285.00		9,435.00		
Designated	3,013.04	7,905.19		10,918.23		
<b>Total</b>	<b>9,163.04</b>	<b>11,190.19</b>		<b>20,353.23</b>		
<b>Expenses</b>						
Restricted-Designated/Non-Budgeted						
Restricted	1,692.00	1,367.10		3,059.10		
Designated	8,819.12	8,034.39		16,853.51		
<b>Total</b>	<b>10,511.12</b>	<b>9,401.49</b>		<b>19,912.61</b>		
<b>Total - Over (Under)</b>	<b>(1,348.08)</b>	<b>1,788.70</b>		<b>440.62</b>		
<b>Fund Account Balances</b>						
	Jan	Feb	Mar			
<b>Designated/Restricted Funds</b>						
Property & Equipment Replacement - Savings & Certificates of Deposit	135,057.65	135,057.65				
For Unexpected Expenses - Savings & Certificates of Deposit	100,000.00	100,000.00				
Dedicated Funds - Savings	86,184.72	88,198.66				
Demand Investment Youth Ministry	104.21	104.24				
<b>Un-Restricted/Designated Funds</b>						
Savings & Certificates of Deposit & Money Funds	56,007.66	56,960.13				
Checking Account as per Balance Sheet	27,036.37	9,836.71				
Petty Cash as per Balance Sheet	100.00	100.00				
<b>Total</b>	<b>404,490.61</b>	<b>390,257.39</b>				
<b>Endowment Fund</b>						
	Jan	Feb	Mar	YTD Total		
Checking Account as per Balance Sheet	56,912.96	56,912.96				
Savings	20,971.19	21,961.69				
Money Funds	16,190.17	16,423.55				
Mutual Funds/Stock	734,623.95	752,488.85				
Certificates of Deposit	141,157.07	141,157.07				
<b>Total</b>	<b>969,855.34</b>	<b>988,944.12</b>				
Grants Issued - Endowment				0		
Grants Issued - Dedicated Endowment				0		
Memorial Funds Issued				0		
<b>Total</b>				<b>0</b>		

## Good Shepherd Lutheran Church

1st Quarter - 2017 Dedicated/Non-Budgeted Income & Expense Summary  
For the Period of January - March

						Class Balances (Income minus Expense)	
Income				Jan	Feb	Mar	Total
Class #	TR	Class Name					
1043	TR	General Memorials		990.00	100.00		1,090.00 (1)
1310	D	Church School		582.13	590.26		1,172.39
	TR	Church School					-
1315	D	Confirmation		128.53	129.29		257.82
	TR	Confirmation					-
1360	TR	Quilters		20.00	20.00		40.00
1380	D	Youth		495.00	5,404.05		5,899.05
1420	D	Grief Ministries					-
1460	D	Parish Health/Parish Nursing					-
1470	TR	Stephen Ministries					-
1530	TR	Flower Fund					-
1560	TR	Blue Paraments					-
1561	TR	Purple Paraments					-
1562	TR	Red Paraments					-
1570	TR	Sounds of Good Shepherd					-
1599	D	Special Gifts - Music & Worship		15.00			15.00
	TR	Special Gifts - Music & Worship					-
1601	TR	Accelerated Principal Reduction		5,095.00	3,140.00		8,235.00
1608	D	Building Use		1,514.66	1,550.59		3,065.25
	TR	Building Use					-
1622	TR	Golf Tournament					-
1711	TR	Good Samaritan					-
1760	D	Special Gifts - Pastoral		40.00	90.00		130.00
	TR	Special Gifts - Pastoral					-
1788	TR	Bibles		45.00	25.00		70.00
1800	D	Miscellaneous		237.72	141.00		378.72
	TR	Miscellaneous					-
1900	TR	Strikepoint/Handbells					-
		Temporarily Restricted Total		6,150.00	3,285.00		9,435.00
		Designated Total		3,013.04	7,905.19		10,918.23
		Grand Total		9,163.04	11,190.19		20,353.23
							440.62

						Jan	Feb	Mar	Total
Class #	TR	Class Name							
1043	TR	General Memorials		1,505.00	990.00			2,495.00 (1)	
1310	D	Church School						-	
	TR	Church School						-	
1315	D	Confirmation		500.00				500.00	
	TR	Confirmation						-	
1360	TR	Quilters						-	
1380	D	Youth		3,315.53	792.44			4,107.97	
1420	D	Grief Ministries						-	
1460	D	Parish Health/Parish Nursing						-	
1470	TR	Stephen Ministries						-	
1530	TR	Flower Fund						-	
1560	TR	Blue Paraments						-	
1561	TR	Purple Paraments						-	
1562	TR	Red Paraments						-	
1570	TR	Sounds of Good Shepherd						-	
1599	D	Special Gifts - Music & Worship						-	
	TR	Special Gifts - Music & Worship						-	
1601	TR	Accelerated Principal Reduction						-	
1608	D	Building Use		4,974.49	7,094.95			12,069.44	
	TR	Building Use						-	
1622	TR	Golf Tournament						-	
1711	TR	Good Samaritan						-	
1760	D	Special Gifts - Pastoral		29.10	6.50			35.60	
	TR	Special Gifts - Pastoral						-	
1788	TR	Bibles			377.10			377.10	
1800	D	Miscellaneous			140.50			140.50	
	TR	Miscellaneous		87.00				87.00	
1900	TR	Strikepoint/Handbells		100.00				100.00	
		Temporarily Restricted Total		1,692.00	1,367.10			3,059.10	
		Designated Total		8,819.12	8,034.39			16,853.51	
		Grand Total		10,511.12	9,401.49			19,912.61	
		Total - Over (Under)		(1,348.08)	1,788.70	-		440.62	

D = Designated

TR = Temporarily - Restricted

Note: Accounts that appear over-drawn are due to funds raised in 2008 thru 2015 and spent in 2016.

(1) General Memorials moved to Endowment Fund at the end of each month.

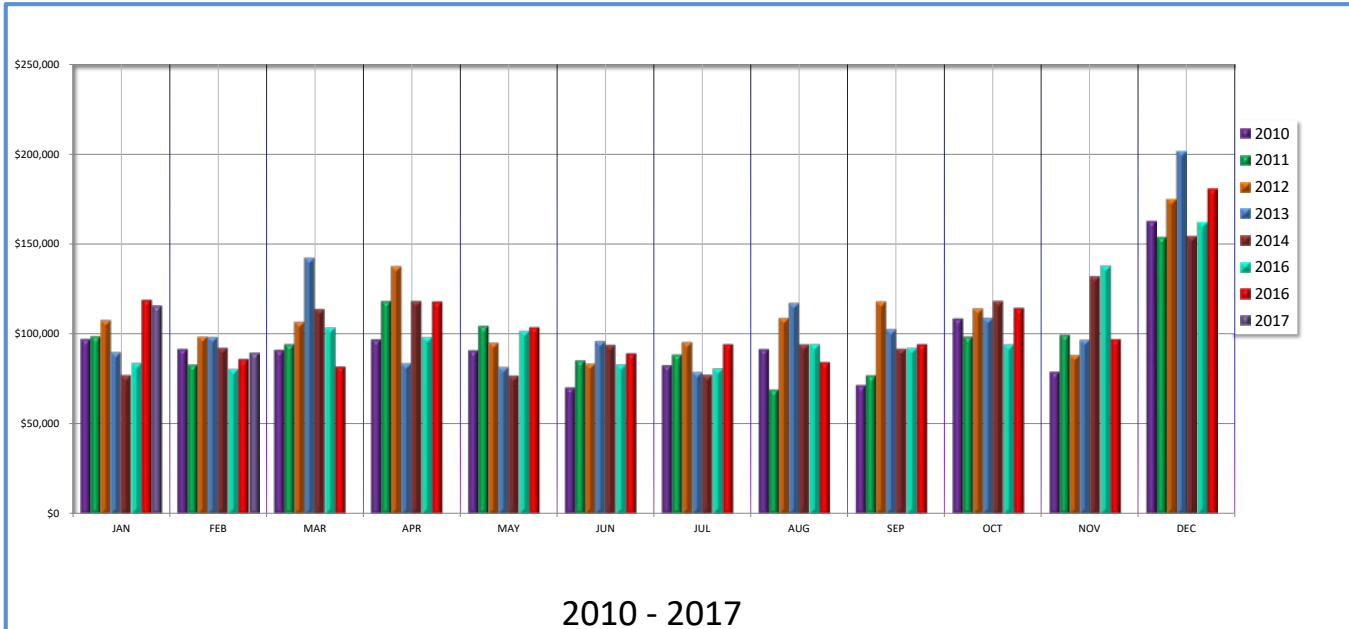
**Consolidated Balance Sheet**  
 Good Shepherd Lutheran Church - Fund Accounts  
 As of February 28, 2017

	General Fund Un-Restricted	Dedicated Funds Designated Temp-Restricted	Endowment Fund Designated Temp-Restricted Perm-Restricted	All Funds
<b>Assets</b>				
Cash and Equivalents	\$ 9,936.71		\$ 56,912.96	\$ 66,849.67
<b>Savings and Securities - Un-Restricted</b>				
Savings - Un-Restricted - GF	56,960.13			56,960.13
<b>Savings and Securities - Designated/Restricted</b>				
Savings - Property/Equip Replacement - GF	38,837.47			38,837.47
Certificates of Deposit - Property/Equip Replacement - GF	79,000.00			79,000.00
Securities - Property/Equip Replacement - GF	17,220.18			17,220.18
Savings - Reserve (unexpected expenses) - GF	29,000.00			29,000.00
Certificates of Deposit - Reserve (unexpected expenses) - GF	71,000.00			71,000.00
<b>Savings and Securities - Designated/Restricted</b>				
Savings		88,198.66	21,961.69	110,160.35
Demand Investment Youth Ministry - MIF		104.24		104.24
Certificates of Deposit			141,157.07	141,157.07
Securities			768,912.40	768,912.40
<b>Interfund Receivables</b>				
Due from General Fund				0.00
Due from Dedicated Fund	626.22			626.22
Other Current Assets				
Prepaid Insurance & Other Prepaid Expenses	3,702.00			3,702.00
Property and Equipment, net	2,545,871.99			2,545,871.99
<b>Total Assets</b>	<b>\$ 2,852,154.70</b>	<b>\$ 88,302.90</b>	<b>\$ 988,944.12</b>	<b>\$ 3,929,401.72</b>
<b>Liabilities</b>				
Payroll Liabilities	\$ 731.30			\$ 731.30
Other Current Liabilities				
Mortgage/Note Payable	519,609.28			519,609.28
<b>Total Current Liabilities</b>	<b>520,340.58</b>			<b>520,340.58</b>
<b>Interfund Payables</b>				
Due to Dedicated Fund				0.00
Due to General Fund		626.22		626.22
<b>Net Assets</b>				
<b>Un-Restricted</b>				
Un-Designated	70,493.76			70,493.76
Capital Investment in Property & Equipment	2,026,262.71			2,026,262.71
<b>Designated</b>				
Property & Equipment Replacement	135,057.65			135,057.65
Reserve - Unexpected Expenses	100,000.00			100,000.00
Dedicated Funds		55,732.51	9,905.99	65,638.50
Temporarily Restricted		31,944.17	581,828.26	613,772.43
Permanently Restricted - Endowment			397,209.87	397,209.87
<b>Total Net Assets</b>	<b>2,331,814.12</b>	<b>87,676.68</b>	<b>988,944.12</b>	<b>3,408,434.92</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 2,852,154.70</b>	<b>\$ 88,302.90</b>	<b>\$ 988,944.12</b>	<b>\$ 3,929,401.72</b>

**ACTUAL RECEIPTS ANALYSIS 2010 - 2017 YTD**

Actual Receipts 2010 - 2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ACTUAL TOTAL	BUDGET	VARIANCE
2010	\$97,219	\$91,660	\$91,067	\$96,994	\$90,869	\$70,194	\$82,582	\$91,531	\$71,556	\$108,582	\$79,030	\$162,778	\$1,134,060	\$1,228,000	(\$93,940)
2011	\$99,044	\$83,361	\$94,655	\$118,664	\$104,770	\$85,716	\$88,998	\$69,474	\$77,458	\$98,926	\$99,963	\$154,219	\$1,175,248	\$1,090,000	\$85,248
2012	\$108,075	\$98,889	\$107,147	\$137,801	\$95,597	\$83,980	\$95,915	\$109,304	\$118,316	\$114,606	\$88,739	\$175,147	\$1,333,516	\$1,360,217	(\$26,701)
2013	\$89,833	\$98,305	\$142,201	\$83,512	\$81,533	\$96,035	\$78,696	\$117,049	\$102,458	\$108,725	\$96,764	\$201,739	\$1,296,849	\$1,400,000	(\$103,151)
2014	\$77,156	\$92,356	\$113,997	\$118,447	\$76,984	\$93,951	\$77,233	\$94,219	\$91,758	\$118,569	\$132,258	\$154,776	\$1,241,705	\$1,400,000	(\$158,295)
2015	\$83,994	\$80,640	\$103,797	\$98,272	\$101,798	\$83,251	\$80,979	\$94,419	\$92,398	\$94,260	\$137,913	\$162,309	\$1,214,030	\$1,400,000	(\$185,970)
2016	\$119,276	\$86,459	\$82,282	\$118,287	\$104,049	\$89,603	\$94,685	\$84,699	\$94,709	\$114,748	\$97,395	\$180,790	\$1,266,983	\$1,448,000	(\$181,017)
2017	\$115,810	\$89,552											\$205,362	\$1,460,000	(\$1,254,638)
2015 - Holiday Offerings not budgeted for.	\$0	\$10,924	\$12,544	\$21,587	\$0	\$0	\$0	\$0	\$0	\$0	\$3,220	\$29,764	\$78,038		
2016 - Holiday Offerings not budgeted for.	\$0	\$12,909	\$33,870	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,042	\$13,354	\$62,175		
2017 - Holiday Offerings not budgeted for.	\$0	\$0													

2012 - Includes Capital Campaign (Forward in Faith)



## GOOD SHEPHERD LUTHERAN CHURCH

### BENEVOLENCE WORKSHEET

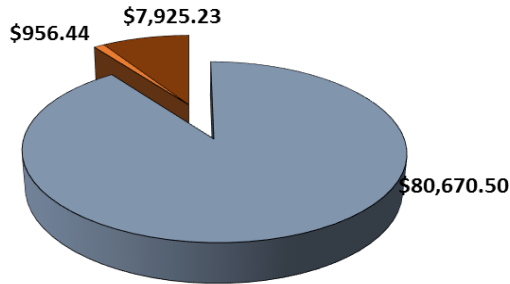
February 28, 2017

	ANNUAL BUDGET	ANNUAL BUDGET	JAN PAYMENTS	FEB PAYMENTS	MAR PAYMENTS	APRIL PAYMENTS	MAY PAYMENTS	JUNE PAYMENTS	JULY PAYMENTS	AUG PAYMENTS	SEPT PAYMENTS	OCT PAYMENTS	NOV PAYMENTS	DEC PAYMENTS	YTD PAYMENTS	
<b>MONTHLY</b>		% OF TOTAL														recalc**
LUTHERN SOCIAL SERVICES	20,200	1.38%	1,602	1,239											2,841	1.38%
WESTERN ND SYNOD - ELCA CHURCHWIDE	99,500	6.82%	7,893	6,103											13,996	6.82%
<b>QUARTERLY</b>																
AARC	3,000	0.21%													0	0.00%
AID INC	3,000	0.21%													0	0.00%
BISMARCK MEALS ON WHEELS	1,800	0.12%													0	0.00%
CAMP OF THE CROSS	10,000	0.68%													0	0.00%
CHARLES HALL YOUTH SERVICES	1,000	0.07%													0	0.00%
ELCA GIFT PROCESSING CTR. - SMITH - CAR	3,500	0.24%													0	0.00%
HEART RIVER BRIDGES OF HOPE (ND YCC)	1,500	0.10%													0	0.00%
MINISTRY ON THE MARGINS	2,000	0.14%													0	0.00%
RUTH MEIERS HOSPITALITY HOUSE	3,000	0.21%													0	0.00%
SALVADORAN LUTHERAN SYNOD - CRISTO REY	5,000	0.34%													0	0.00%
WELCOME HOUSE	3,000	0.21%													0	0.00%
<b>AS REQUESTED</b>																
BANQUET MINISTRY	2,400	0.16%													0	0.00%
CAMPERSHIPS	1,000	0.07%													0	0.00%
COLLEGE SCHOLARSHIPS	1,000	0.07%													0	0.00%
GOOD SAMARITAN	2,000	0.14%													0	0.00%
SEMINARY SCHOLARSHIP	5,000	0.34%													0	0.00%
<b>OTHER</b>																
DISCRETIONARY	36,500	2.50%													0	0.00%
<b>TOTALS</b>	<b>204,400</b>	<b>14.00%</b>	<b>9,495</b>	<b>7,342</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,837</b>	<b>8.20%</b>
Monthly Income - General Fund			115,810	89,552											205,362	
*YTD ACTUAL INCOME			115,810	205,362											321,172	
%YTD - Actual Income to Budget Income			82.9%	84.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%		
2017 MONTHLY INCOME BUDGETED	1,460,000		139,726	102,054											241,780	
2017 YTD INCOME BUDGETED				241,780										1,460,000		



## Making Ministry Possible with your Financial Gifts

Contributions/Revenue through February 28, 2017



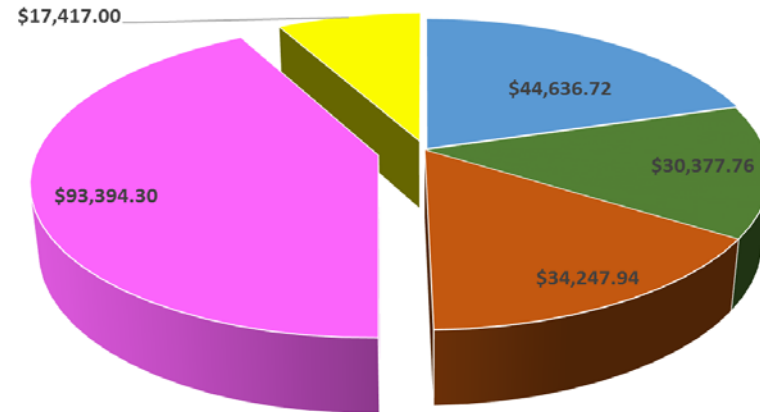
General Offering	Holiday Offering
Interest Income	Loose Offering

YTD Budgeted Contributions/Revenue:	\$ 241,780.00
YTD Actual Contributions/Revenue:	205,361.99
Difference between Budgeted & Actual:	-36,418.01
Holiday Offerings <u>not</u> budgeted for:	
<b>Total YTD Actual Contributions/Revenue:</b>	<b>\$ 205,361.99</b>

Thank you for supporting Good Shepherd Ministries!

A complete financial report is attached to the monthly Council minutes; located in the information carousels or on the Good Shepherd website.

Your Contributions/Revenue at work through February 28, 2017



Youth Ministry	Congregational Life
Music & Worship	Support Ministries
Mission & Outreach/Benevolence	

YTD Budgeted Expenses:	\$ 225,803.94
YTD Actual Expenses:	220,073.72
Difference between Budgeted & Actual Expenses:	<b>-\$5,730.22</b>

YTD Actual Contributions/Revenue \$205,361.99 and YTD Actual Expenses \$220,073.72 = Net:

**-\$14,711.73**